

**WHITEMARSH TOWNSHIP BOARD OF SUPERVISORS  
ANNUAL ORGANIZATIONAL MEETING  
JANUARY 4, 2016  
8:00 PM**

BOYLE-NESTER \_\_\_\_ GROSSMAN \_\_\_\_ HART \_\_\_\_ STERLING \_\_\_\_ TOTTEN \_\_\_\_

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*Oath of Office for newly elected Supervisor*

**PLEDGE OF ALLEGIANCE**

**Selection of Temporary Chair**

**Selection of Temporary Secretary**

**Election of Chair**

**Election of Vice-Chair**

**CALL TO ORDER and ANNOUNCEMENTS**

**APPOINTMENTS**

- Township Manager and Secretary
- Finance Director, Treasurer and Assistant Secretary
- Acting Chief of Police
- Zoning Officer
- Township Solicitor
- Township Engineer
- Vacancy Board Members
- Various Board, Commission & Committee Member Appointment Considerations

**CONSIDER ACTION ITEMS**

**Ordinances**

**Resolutions**

**Consider Establishing Board of Supervisors Meeting Schedule and Format**  
*Township meetings for 2016*

**Consider Establishing Travel and Business Expense Policy**  
*Expense reimbursement policies*

**Consider Establishing Holidays for Non-uniformed, Non-union Township Employees**  
*Holidays for non-uniformed, non-union Township employees.*

**Motions**

**Consider Selection of Township Depositories**  
*Approving bank(s) and other institutions for the deposit of Township funds.*

**Consider Certify Delegates to PSATS Annual Conference**  
*Approving attendees to annual conference including one voting delegate.*

**PUBLIC COMMENT PERIOD**

**BOARD MEMBER COMMENTS**

**ANNOUNCE EXECUTIVE SESSION**

**ADJOURNMENT**

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## **PUBLIC PARTICIPATION INFORMATION**

1. Public meetings of the Board shall follow a prescribed agenda, which will be available to the general public two days preceding the meeting.
2. If members of the public wish the Board to address a specific item at a public meeting, a written request to the Township Manager shall be submitted by noon on Friday of the week before the meeting. The written request shall specify the item or items the individual desires to be addressed.
3. The Board may consider other matters for the agenda as they see fit.
4. The Board will entertain Public Comment at either the beginning of the meeting or prior to specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
5. A Public Comment period will be provided at the conclusion of a meeting for input on any subject.
6. The Board Chair shall preside over Public Comments and may within their discretion:
  - a. Recognize individuals wishing to offer comment.
  - b. Require identification of such persons.
  - c. Allocate total available Public Comment time among all individuals wishing to comment.
  - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting, Township Staff shall time comments and shall announce, "one minute remaining" and "time expired" to the Chair.
  - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Board.