WHITEMARSH TOWNSHIP
EMERGENCY SERVICE BOARD
AGENDA
VIRTUAL ZOOM MEETING
WEDNESDAY JUNE 17, 2020
7:00 P.M.

CALL TO ORDER: **TIME:_____**

1. **APPROVAL OF MINUTES- February 19, 2020 meeting**

2. **ANNOUNCEMENTS/CHAIRPERSON'S COMMENTS**

3. **FIRE MARSHAL/EMC REPORT**

4. **CHIEF REPORTS**
   Barren Hill Volunteer Fire Company
   Spring Mill Fire Company
   Whitemarsh Ambulance
   Whitemarsh Police

5. **TOWNSHIP MANAGER'S REPORT**

6. **SUPERVISOR'S REPORT**

7. **TRAINING**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

10. **NEXT SCHEDULED MEETING – August 19, 7:00 PM at TBD**

11. **ADJOURNMENT** **TIME_____**

ZOOM MEETING INFORMATION

Nicholas Weaver is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/82565711816?pwd=anN0VzRwcDZ1YU14aUFTc1VOMS9sQT09

Meeting ID: 825 6571 1816
Password: 991988
One tap mobile
+13126266799,,82565711816# US (Chicago)
+16465588656,,82565711816# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 825 6571 1816

Find your local number: https://us02web.zoom.us/u/kc9sD3HQcI

WHITEMARSH TOWNSHIP EMERGENCY SERVICES BOARD

FEBRUARY 19, 2020

MEETING MINUTES

John Lukens called the meeting of the Whitemarsh Township Emergency Services Board to order via phone at 7pm.

In attendance: ** No sign in sheet turned in.
Rick Mellor, Jr., Twp. Manager
Fran McCusker, Vice Chair BOS, Liaison for ESB
John Lukens, Chair (Via phone)
Eileen Behr, Vice Chair
Nick Weaver, Fire Marshal
Chris Ward, Chief, WMPD
Rebecca Werner, Chief, WCAA
Chris Schwartz, Chief, BHFC
Renard Rose, President, BHFC
Bob Shoemaker, Chief, SMFC
Wayne Masters, Jr., President, SMFC

BOARD REORGANIZATION

- Motion to nominate John Lukens to Chairperson of ESB and was seconded by Renard Rose. Motion passed with no objections.
- Motion to nominate Eileen Behr to Vice Chairperson of ESB by Renard Rose and was seconded by John Lukens. Motion passed with no objections.

APPROVAL OF MINUTES

Motion to accept the December 19, 2019 meeting minutes as written by Chris Ward and was seconded by Rebecca Werner. Motion passed with no objections.

ANNOUNCEMENTS / CHAIRPERSON'S COMMENTS

Fran McCusker, Vice Chair, BOS is the new liaison for the ESB.

FIRE MARSHAL / EMC REPORT, Nick Weaver, FM

- Report attached.

CHIEF REPORTS

District # 29 – Barren Hill Volunteer Fire Company, Chris Schwartz, Chief

- Report attached.

District # 45 – Spring Mill Fire Company, Bob Shoemaker, Chief

- Report attached.

Whitemarsh Ambulance, Rebecca Werner, Chief

- Report attached.
- Rebecca explained "Excited Delirium"

Whitemarsh Police, Chris Ward, Chief

- An officer resigned; we will be looking to replace the officer.
- WMPD is receiving request for Fire Police from other Municipalities.
- WMPD has seen an increase in overdoses. Chris noted more citizens with their own supply of Narcan.
- Rebecca noted anyone can buy the nasal Narcan, there is no limit.

Motion to accept the Chief's reports by Chris Ward and was seconded by Wayne Masters, Jr.. Motion passed with no objections.

TOWNSHIP MANAGER'S REPORT, Rick Mellor

- Report attached.
- Chris Ward suggested checking the height of your vehicles that will go over W Valley Green Bridge and go slow to avoid damage.
- Reminder we are always looking for content to share on WMTV. Send to Rick.
- Sherry Lake fire – Rick has heard only positive feedback regarding WM handling of the situation. Thank you to all for a job well done.

- New improvement intersections will be 24 hour closures, not flag.

Motion to accept the Managers report by Renard Rose and was seconded by Bob Shoemaker. Motion passed with no objections.

SUPERVISOR'S REPORT, Fran McCusker, Vice Chair, Liaison

- The safety of WMTWP is paramount to the BOS.
- Would like to give recognition to those deserving at the beginning of BOS meetings. If you have someone, send the information to Rick. Chris and Bob will work on the list. List to be given to Rick before BOS meeting in the Spring.

Motion to accept Supervisor's report was made by Chris Ward and was seconded. Motion passed with no objections.

OLD BUSINESS

- Status of Emitter at Hector and Cedar Grove? It is with Engineering, PECO is the hold up. Nick will look into it.
- John Lukens asked for an update on the Alternate appointment to the ESB. Rick will look at it next Thursday.
- Eileen brought up the Business Continuity Plan. Put it on the Agenda.

NEW BUSINESS

- John requested not to hold the ESB meetings at WCAA due to a mold concern. Rebecca disagreed saying the mold was remediated and the building is in use 24/7, her office is there also. There is no reason not to hold an hour meeting there.

NEXT SCHEDULED MEETING

The next meeting of the Emergency Services Board is scheduled for 7pm, April 15th at BHVFC.

ADJOURMENT

Motion was made by John Lukens to adjourn the meeting at 7:55 and was seconded by Renard Rose. Motion passed with no objections.

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: NICHOLAS W. WEAVER, FIRE MARSHAL

Subject: **2/19/20 ESB FM Report**

Date: February 18, 2020

cc:

- Miscellaneous:
  - New Fire Marshal started 1/21/20
    - Finished onboarding with Whitemarsh Agencies and surrounding municipalities
- Incidents:
  - Sherry Lake 1/21/20: Fire affected 16 residential units & investigation to be completed this week
  - Flooding on 1/25/20 due to storms, flood gates in service

- Fire & EMS Departments:
  - Met with each emergency services chief individually and toured their respective facilities.
  - Had an operational meeting with Chief Schwartz & Chief Shoemaker to set expectations for all three parties.

- Emergency Management:
  - Conducted County Training, Tour, Meet & Greet, and G557 Rapid Needs Assessment Training
  - Finishing paperwork for my PEMA appointment as Emergency Management Coordinator. A motion shall be going before the Board of Supervisors at their next meeting.
  - SEPTA Train MCI Drill planned for 9/19/20 by Whitemarsh Ambulance.
    - Maria is the contact
  - Received EAPs from the Hill & Spring Mill
  - Johnson & Johnson is have a training and minor tabletop exercise on March 9th at their site consisting of basic radios & incident management
    - They requested only myself, but they accepted my suggestion to have a representative (if available) from each emergency services organization attend for a meet & greet.

- Inspections/Code Enforcement:

Nicholas W. Weaver
Fire Marshal
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2614

- Drafted a list of necessary fire permit inspections
- Working with ECollect to acquire a list of all businesses in the township
- Researching the local and are ordinances on the Fire Code and how they conduct inspections

Whitemarsh Township Emergency Services Board

February 19, 2020

Barren Hill Volunteer Fire Company Report

- **Operation Statistics – Fire Chief Chris Schwartz**
  - **2019 Calls for Service** – 560 Calls for Service
    - 5,969 Personnel Responses
      - Average 10.66 personnel per response
    - **Equates to approximately 5,969 Volunteer personnel response hours**
  - **2019 Training** – 52
    - 981 Personnel Training Nights
      - Average 19.62 personnel per training night
    - **Equates to approximately 2,943 Volunteer personnel training hours**
  - **2019 Special Services – 79**
    - 621 Personnel Special Service Participants
      - Average 7.86 members per Special Service
    - **Equates to approximately 1,242 Volunteer Special Service Hours**
  - **2019 Fire Police Call Outs / Officer Investigations – 60**
    - 160 Fire Police Callouts / Officer Investigations Participants
      - Average 2.66 Fire Police Officers / Officers per incident
    - **Equates to approximately 160 Volunteer personnel hours**
  - **2019 Company Meetings – 12**
    - 372 Personnel in Attendance
      - Average 31 personnel per business meeting
    - **Equates to approximately 930 volunteer hours**
  - **2019 TOTAL ESTIMATED VOLUNTEER HOURS: 11,244**

- **Operations Report**
  - The new command vehicle that will replace the one that was involved in a crash at our Station in the Spring OF 2019 has arrived at the Station. It will be striped and upfitted by TRM Inc. in the near future before being placed in service.

- The BHVFC Truck Committee traveled to Campbell Supply Company in New Jersey on January 20, 2020 for a post build meeting with the Truck Dealer. The committee decided on various equipment mountings and other minor changes. Those enhancements are being finished up and the truck is expected to be delivered in the next thirty (30) days. The truck will be striped, members & drivers will be trained on it and then it will be placed in service.
    - With the anticipated arrival of the new Spartan Rescue Pumper, we have placed the 2011 KME Rescue Pumper, currently known as Squad 29, up for sale. This truck has served us well in our transition and still has many years of life left in it. The sale of this truck will keep our Company in line with our consolidation / down-sizing long-range plan. Revenue from the sale of the truck will be allocated to our truck fund for future apparatus purchases.
        - Info on the apparatus will be forwarded for Insurance purposes as the trucks are received / depart.
- BHVFC hosted Philadelphia PO Andy Callaghan on Monday, February 10, 2019 for his presentation on Crisis Response in the First Responder Community. More than 75 first responders attended the class representing Whitemarsh and Plymouth Township. There was a large amount of positive feedback and Andy was much appreciative of the opportunity to present the program to colleagues in the Emergency Services.

Administration – President Renard Rose

- We are still communicating with Verizon on the start of the cell tower project.

BHVFC / SMFC Joint Projects

- **Recruitment & Retention Grant**
    - This grant project is still active with both Companies working weekly with our marketing company. Direct mail post cards have hit every mailbox in Whitemarsh twice. Additionally, the duty crew program has allowed for additional daytime and nighttime staffing for each fire company.

SPRING MILL FIRE COMPANY NO. 1
PROUDLY SERVING WHITEMARSH TOWNSHIP SINCE 1923

Whitemarsh Township Emergency Services Board
Spring Mill Fire Company No. 1 Report
Wednesday February 19, 2020

- **Operations - Fire Chief Bob Shoemaker**

  - **Calls for Service - YTD 2019**
    - **221** Calls for Service, **2348** Personnel in Attendance, in service for **138 hours 51 minutes** for a total of **1,701 Man Hours.**

  - **Training - YTD 2019**
    - **50** Training Sessions, **1102** Personnel in Attendance, trained for **114 hours 30 minutes** for a total of **2,524 Man Hours.**

  - **Special Services - YTD 2019**
    - **78** Special Services, **449** Personnel in Attendance, in service **209 hours and 43 minutes** for a total of **1,526 Man Hours**

  - **5,753 man hours provided to the residents of Whitemarsh Township and surrounding Communities in 2019**

- **Topics of Interest** - Nothing to Report

1210 EAST HECTOR STREET • CONSHOHOCKEN, PA 19428
BUSINESS (610) 825-1164 • FAX (610) 825-7409
WWW.SPRINGMILLFIRE.COM

- **Apparatus / Equipment Update** - We have recently placed an order for 18 complete sets of Swift Water rescue gear to replace older and outdated equipment.

- **Upcoming Events -**

  - Wells Street Cleanup Saturday April 4th from 8am-11am

- **Administration - President Wayne Masters Jr.**

  - The Engine Room Floor project is now complete with the lighting system.
  - There was minor damage to our backup generator. The operations will not be affected and it is operational. There is some minor structural damage to a meter housing and the decking was most significantly impacted. It has been turned over to our insurance company along with PECO.
  - Can the Township promote both Fire Companies rental facilities on Whitemarsh TV?

Whitemarsh Community Ambulance Association
Submitted by Rebecca Werner, Chief of Operations

Call/Stats

- Call Volume for 2019
  - 911: 2,304
  - Non-emergency transport: 2,058
  - Total: 4,362

Con-Ed/Training

- Narcan admins 2019: 12
- Blood Draws: 22
- Toradol admins: 18
- No excited delirium pts.
- CPR classes completed with 29 and 45. Upcoming classes with PQ and Spring Mill Presby.
- Upcoming trainings with Masonic and Sunrise. Completed training with ECRI in January.
- SEPTA train drill – 9/19 /2020

318 trucks

- 318-3 will be getting licensed soon.
- We are looking into an additional wheelchair van and ambulance.

Standbys

- Car Show in June

Misc

- Becki and Maria completed the ATRIC class in January
- We are still looking for a place to store one of our wheelchair vans.
- Beef and beer for Mike

Whitemarsh Township Emergency Services Board

June 17, 2020

Barren Hill Volunteer Fire Company Report

- **<u>Operation Statistics – Fire Chief Chris Schwartz</u>**
  - **Calls for Service – January through May 2020** – 185 Calls for Service
    - 2,116 Personnel Responses
      - Average 11.44 personnel per response
    - **Equates to approximately 2,116 Volunteer personnel response hours**
  - **Training – January 2020 through May 2020**
    - In person training was suspended due to the Coronavirus Pandemic starting March 16, 2020
    - **YTD Personnel training Hours - 741**
  - **Special Services – January 2020 through May 2020 –** 46 Special Services
    - 238 Special Service Participants
      - Average 5.17 personnel per event
    - **Equates to approximately 357 Volunteer personnel hours**
  - **2020 TOTAL ESTIMATED VOLUNTEER HOURS: 3,214**

- **<u>Operations Report</u>**
  - **APPARATUS**
    - The 2020 Ford Expedition is awaiting upfit with TRM in Boyertown. COVID19 has delayed the upfit. We are hopeful the project will be completed in the early part of July 2020.
    - The 2019 Spartan Gladiator Rescue Pumper was removed from service in early May 2020. It was returned to the dealer for some punch list items requiring repairs. We are hopeful to have it back before the end of the month.
    - The 2004 Chevrolet Tahoe has had all the lettering and emergency equipment removed from the vehicle and it is awaiting transport to an auction house to be sold.
  - **BHVFC COVID19**
    - BHVFC is continuing with the modified response procedures that have been in place since their issuance on March 16, 2020.

- The building is still closed to the Public
- We are currently working on a re-opening plan for members keeping CDC guidelines and current precautions in mind. We intend on restarting in person training on Monday, July 6, 2020. A full re-opening will be considered and evaluated at a later time as Government issued restrictions continue to be lessened.

Administration – President Renard Rose

- We are still communicating with Verizon on the start of the cell tower project however, everything has been slow due to COVID19.

BHVFC / SMFC Joint Projects

- **Recruitment & Retention Grant**
  - This grant project is still active with both Companies working weekly with our marketing company. Direct mail post cards have hit every mailbox in Whitemarsh twice. Additionally, the duty crew program has allowed for additional daytime and nighttime staffing for each fire company.

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: RICHARD L. MELLOR, JR., TOWNSHIP MANAGER

Subject: **Township Manager's Report – February 19, 2020**

Date: February 12, 2020

cc:

- Creekside Intersection Improvements – PECO (ULS) is continuing work on the gas relocation and is closing the final section of Stenton between Joshua and Flourtown during the day time between 7am-3:30pm. They are flagging in the intersection in order to complete the necessary work. They informed us that they are waiting on a valve to be ordered which will take several weeks to come in. As a result they will need to pull off the job around February 21st. They will be back in mid-March to finish the PECO connections. JDM will be back in mid to late March and will be permanently closing the section of Stenton that is under a day time detour in order to install storm sewer and reconstruct the road. They anticipate an end of April completion of the project.
    - Joshua/Stenton – the Board awarded the contract to Highway Materials, Inc. We anticipate they will begin the work following the completion of the current intersection improvements. We will have more details on a start date and detour schedule by next month.

- Montgomery County is continuing with the temporary repairs to the W. Valley Green Bridge. The Township met to review a signage plan to alert motorist of the height and weight restrictions leading up to the bridge. They are on track to have this work completed by the end of March.

- Engineering has begun on the repairs to Butler Pike. The County has said they do not expect the road to open until 2021.

- Nick Weaver was hired and started in the position of Fire Marshal/Emergency Management Coordinator mid-January. I appreciate all the Emergency Service providers working with Nick as he begins this role for the Township.

    - Thank you Renard Rose for stepping in as the Fire Marshal during the transition. Also, to Chief Ward and Lt. Keenan for handling Emergency Management duties during this time.

- Reminder to provide any injuries or property damage claims to the Township in a timely manner so we can process accordingly with our insurance company.

- If you have any information from your organizations that you would like to promote through the Township media outlets, please forward to Assistant Manager Sean Halbom at shalbom@whitemarshtwp.org.

- Attached is the financial report through December 31, 2019.

Attachment

Richard L. Mellor, Jr.
Township Manager
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2601
Email: rmellor@whitemarshtwp.org

WHITEMARSH TOWNSHIP - GENERAL FUND
2019 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE FOR TOWNSHIP EMERGENCY SERVICES PROVIDERS WITH 2018 COMPARATIVE BALANCES
AS OF DECEMBER 31, 2019

ACCOUNT GROUP	NOTES	BARREN HILL FIRE CO	SPRING MILL FIRE CO	CONTRIBUTION TO FIRE CO CAPITAL RESERVE	TOTAL FOR FIRE COMPANIES	WHITEMARSH COMMUNITY AMBULANCE	TOTAL BUDGETED EMERGENCY SERVICE PROVIDERS	YEAR TO DATE ACTUAL 8/12/2019	VARIANCE	TOTAL 2018 ACTUAL EMS COSTS
DIRECT SUBSIDY PAYMENTS										
TOWNSHIP CONTRIBUTION FROM REAL ESTATE TAX	1	74,155	74,155	104,155	252,465	0	252,465	252,465	0	248,930
TOWNSHIP APPROPRIATION FOR AMBULANCE	2	0	0	0	0	145,000	145,000	145,000	0	145,000
PAY PER CALL REWARDS PROGRAM	3	27,500	27,500	0	55,000	5,000	60,000	0	60,000	51,580
SUB-TOTAL		101,655	101,655	104,155	307,465	150,000	457,465	397,465	60,000	445,510
BILL PAYMENTS / IN-KIND COST PAID BY TOWNSHIP										
INDEPENDENT AUDIT	4	5,000	5,000	0	10,000	5,000	15,000	17,025	(2,025)	17,025
FUEL: GASOLINE / DIESEL	5	7,350	7,350	0	14,700	10,500	25,200	31,631	(6,431)	27,278
PAID DRIVERS SALARY - QUARTERLY PAYMENTS	6	175,000	175,000	0	350,000	0	350,000	350,000	0	200,000
FIRE COMPANIES - PAID DRIVER BENEFITS	7	55,200	55,200	0	110,400	0	110,400	50,325	60,075	53,638
FIRE HOUSE SOFTWARE	8	2,200	2,200	0	4,400	0	4,400	3,680	720	3,680
TOTAL BILL PAYMENT/ IN KIND COSTS PAID BY TOWNSHIP		244,750	244,750	0	489,500	15,500	505,000	452,661	52,339	301,621
GRAND TOTAL WHITEMARSH TOWNSHIP ASSISTANCE		346,405	346,405	104,155	796,965	165,500	962,465	850,126	112,339	747,131

Explanation of Expenditures:
The above schedule is for Emergency Service amounts paid out of the Whitemarsh Township General Fund.

1) The Total Township Real Estate Tax Millage of 2.0379 for 2019 included .1615 mills for Fire Protection. This equates to $74,155 for each of the two Fire Companies. In addition the Township increased the 2019 Capital Reserve Allocation by $30,000 to set aside additional funding for future purchase of Fire Company Equipment and Apparatus. Presently the Fire Company Capital Reserve has a $174,658 balance comprised of $248,818 from prior year contribution and accrued interest, current year interest earned through Dec 2019 of $5,389, and distributions of $183,703. (See Page 2 for Fire Company Capital Reserve balance schedule)
2) The 2019 appropriation to the Whitemarsh Community Ambulance was released on 10/25/2019, following the completion of their 2018 Audit.
3) Pay per call reimbursements for 2019 will be paid after the end of the calendar year to the Fire Companies and the Whitemarsh Ambulance after the Fire Marshall reviews and approves the requests. The 2018 Pay Per Call Cost was reduced due to a ($1,110) payment which was returned to the Township.
4) Township paid $17,025 for the costs of auditing Barren Hill, Spring Mill Fire Company, & Whitemarsh Ambulance. Submission of audits are required before Township releases the Township Contribution Real Estate Tax millage to the Fire Companies as explained above in footnote #1 as well as the Ambulance appropriation.
5) The Township paid $31,631 for EMS Gasoline in 2019. Gasoline for the Fire Companies and the Ambulance are allocated based upon monthly meter readings as an "in kind expense".
6) The Township Paid $350,000 for Paid Driver Salaries in 2019. The final payment of $87,500 was issued the third week of December. Township added $150,000 for Full-Time Paid Fire Fighters ($75,000 each to Barren Hill and Spring Mill) Allocation was instituted at the request of the Fire Companies as a means of improving staffing levels
7) The Township Paid $50,325 for Health Benefits through December 2019. Township added an additional $56,762 to the portion Township Contribution to the Fire Companies Health Insurance as noted in the Township Contribution line above for the purposes of providing Health Coverage for the two additional Full-Time staff members to be hired in 2019.
8) The Township paid $3,680 for Fire House Cloud software for both Barren Hill and Spring Mill Fire Companies in 2019. A total of $4,400 is budgeted in accordance with an updated payment schedule.

WHITEMARSH TOWNSHIP - GENERAL FUND
2019 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE SUPPORTING DETAIL
AS OF DECEMBER 31, 2019

EFF DATE	CHECK NO	VDR NAME	COMMENTS	AMOUNT	Paid Driver	Gasoline	Health Insurance	Audits	Firehouse Software	Capital Reserve Disbursement
1/4/2019	18963	DVIT HEALTH	HEALTH INSURANCE JANUARY 2019	3,954.75			3,954.75			
1/31/2019			JANUARY - GASOLINE	573.92		573.92				
2/8/2019	19102	DVIT HEALTH	HEALTH COVERAGE	3,954.75			3,954.75			
2/28/2019			FEBRUARY - FUEL ALLOCATION	2,494.21		2,494.21				
3/8/2019	19201	DVIT HEALTH	HEALTH COVERAGE MARCH 2019	3,954.75			3,954.75			
3/31/2019			ALLOCATION - MARCH	3,164.74		3,164.74				
4/5/2019	19319	DVIT HEALTH	HEALTH COVERAGE	3,954.75			3,954.75			
4/5/2019	19322	ESO - FIREHOUSE SOFT	FH CLOUD ANNUAL FEE - RECLASS	1,840.00					1,840.00	
4/26/2019	19435	SPRING MILL FIRE CO.	CAPITAL PROJECT	60,000.00						60,000.00
4/30/2019			APRIL - ALLOCATION	3,167.00		3,167.00				
5/3/2019	19453	DVIT HEALTH	HEALTH COVERAGE MAY 2019	3,954.75			3,954.75			
5/17/2019	19503	BARREN HILL FIRE CO	1ST QTR PAID DRIVER ALLOCATION	25,000.00	25,000.00					
5/17/2019	19521	SPRING MILL FIRE CO.	1ST QTR PAID DRIVER ALLOCATION	25,000.00	25,000.00					
5/24/2019	19533	ESO - FIREHOUSE SOFT	FH CLOUD ANNUAL FEE	1,840.00					1,840.00	
5/31/2019			GASOLINE - MAY 2019	2,734.44		2,734.44				
6/7/2019	19578	DRESLIN & CO. INC.	BARREN HILL AUDIT	5,625.00				5,625.00		
6/7/2019	19579	DVIT HEALTH	HEALTH COVERAGE JUNE 2019	3,954.75			3,954.75			
6/21/2019	19636	BARREN HILL FIRE CO	PAID DRIVER STIPEND	62,500.00	62,500.00					
6/21/2019	19652	SPRING MILL FIRE CO.	PAID DRIVER STIPEND	62,500.00	62,500.00					
6/30/2019			FUEL ALLOCATION - JUNE	2,161.52		2,161.52				
7/2/2019	19685	DVIT HEALTH	HEALTH COVERAGE JULY 2019	3,954.75			3,954.75			
7/31/2019			GASOLINE - JULY 2019	2,436.58		2,436.58				
8/2/2019	19800	DVIT HEALTH	HEALTH COVERAGE AUGUST 2019	3,954.75			3,954.75			
8/31/2019			GASOLINE - AUGUST	4,050.96		4,050.96				
9/6/2019	19905	DELAWARE VALLEY HEAL1	HEALTH COVERAGE SEPT 2019	3,954.75			3,954.75			
9/30/2019			GAS - SEPTEMBER	2,946.36		2,946.36				
10/4/2019	19999	DELAWARE VALLEY HEAL1	HEALTH COVERAGE OCTOBER 2019	4,910.63			4,910.63			
10/11/2019	20027	BARREN HILL FIRE COMPA	PAID DRIVER	43,750.00	43,750.00					
10/11/2019	20049	SPRING MILL FIRE CO.	PAID DRIVER	43,750.00	43,750.00					
10/18/2019			B HILL - CAP RESERVE	123,703.00						123,703.00
10/31/2019			ALLOCATION - OCTOBER	2,169.66		2,169.66				
11/1/2019	20109	DRESLIN & CO. INC.	WHITEMARSH AMBULANCE AUDIT	5,775.00				5,775.00		
11/8/2019	20138	DELAWARE VALLEY HEAL1	HEALTH COVERAGE NOVEMBER 2019	4,910.63			4,910.63			
11/30/2019			GAS - ALLOCATION - NOVEMBER	1,994.38		1,994.38				
12/6/2019	20217	DELAWARE VALLEY HEAL1	HEALTH COVERAGE DECEMBER 2019	4,910.63			4,910.63			
12/27/2019	20286	BARREN HILL FIRE COMPA	PAID DRIVER	43,750.00	43,750.00					
12/27/2019	20315	SPRING MILL FIRE CO.	PAID DRIVER	43,750.00	43,750.00					
12/31/2019			GASOLINE - DECEMBER	3,737.14		3,737.14				
12/31/2019		DRESLIN & CO. INC.	SPRING MILL FC AUDIT - RECLASS	5,625.00				5,625.00		
			Totals	636,363.55	350,000.00	31,630.91	50,324.64	17,025.00	3,680.00	183,703.00
			Payments issued		8.00	12.00	12.00			
			Average per month (Quarter for Paid Driver)		43,750.00	2,635.91	4,193.72			

WHITEMARSH TOWNSHIP - CAPITAL RESERVE FUND
2019 YEAR TO DATE - SCHEDULE FOR FIRE COMPANY CAPITAL RESERVE
AS OF DECEMBER 31, 2019

ACCOUNT GROUP	NOTES	VDR NAME BARREN HILL FIRE CO	SPRING MILL FIRE CO	CURRENT YEAR TOTALS	PRIOR YEAR HISTORY	COMBINED TOTALS	YEAR TO DATE ACTUAL 12/31/2019
BOOK BALANCE RECONCILIATION							
TOWNSHIP CONTRIBUTION TO FIRE CO CAPITAL RESERVE	1	173,833	173,833	104,155	243,512	347,667	
DISTRIBUTION	2	(123,703)	(60,000)	(183,703)	0	(183,703)	
INTEREST ACCRUED	3	5,347	5,347	5,389	5,306	10,695	
SUB-TOTALS		55,478	119,181	(74,159)	248,818	174,658	
BANK BALANCE RECONCILIATION							
BEGINNING OF THE YEAR BALANCE	4						248,818
CURRENT YEAR INTEREST	5						5,389
WITHDRAWLS	6						(183,703)
DEPOSITS	7						104,155
TOTAL BANK BALANCE							174,658
FIRE CAPITAL RESERVE BALANCE COMPARISON	8					174,658	174,658

Explanation of Expenditures:
The above schedule reflects both the recorded and held balance for the Fire Company Capital Reserve Account.

1) The 2019 Township Budget Contribution of $104,155 transfer occurred on the last week of June as a majority of the current year collections for Real Estate Taxes have been received from Berkheimer allowing the General Fund Transfer.
2) Spring Mill Fire Company requested a $60,000 distribution. A Check was issued & received on 4/26/2019 in whole for the requested amount. Barren Hill requested a distribution of $123,703. A check was issued & received on 10/18/2019
3) Interest posted in the amount $5,389 to book balance as per monthly bank statements received in 2019.
4) The account balance for the Fire Capital Reserve account as per the January 1, 2019 was $248,818, which comprised of prior year deposits and interest earned
5) The Township earned $5,389 fund balances based on balances held. Interest earned is rolled over into the bank balance to maximize compound interest.
6) The Township transferred out $60,000 on 4/16/2019, as well as $123,703 in accordance with the distribution requests received as outlined above.
7) Deposits reflect $104,155 wired into the Reserve for current year Township contribution.
8) The Township's Records and the Bank balance mirror leaving no variance to be reconciled.

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: NICHOLAS W. WEAVER, FIRE MARSHAL

Subject: **6/17/20 ESB FM Report**

Date: June 12, 2020

cc:

- Miscellaneous:
  - None

- Incidents:
  - 4/20/20 Gas Explosion/Flash Fire at Sunnybrook GC: A worker failed to shut off the gas to the appliance he was working on and a flash fire caused a small explosion giving the worker first degree burns.
  - 5/12/20 Whitemarsh Valley Inn: PECO requested assistance with gaining access to the building. FD & FM forced entry into the structure and PECO secured the utilities. The building was posted as uninhabitable. The business is now closed and the utilities have been restored.
  - 5/21/20 PW High School HazMat: Report of a white fog in the science wing by facilities/maintenance. The County HazMat team was called into assist in determining it was a steam release
  - 6/3/20 Severe Weather: High winds ravaged our infrastructure shutting off power to over 45% of the town and effectively shutting off the lower end of Whitemarsh from Emergency Services.
    - The township thanks both fire companies for providing charging stations at their respective stations.

- Fire & EMS Departments:
  - Status: Fully operational
  - Contacted the PA Office of State Fire Commissioner
    - Obtained the department's FDID (Fire Department Identification)
    - Gained free access as a fire department to Emergency Reporting
      - PA Pays for free access to this software for all fire departments to participate in National and State statistics (NFIRS & PennFIRS)
      - Participation in NFIRS & PennFIRS qualifies departments for state fire grants
  - Application Submitted to PECO for pre-emption at Hector/Cedar Grove

Nicholas W. Weaver
Fire Marshal
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2614
Email: nweaver@whitemarshtwp.org

        - Update: The application is still in the hands of PECO and has not been reviewed due to their offices being closed.
    - $106,150 Capital Reserve Transfer was able to be completed on 6/11/2020 as reported by the Finance Department

- Emergency Management:
    - See below for COVID-19 info
    - 6/1/20 Mile's Park Protest: A local group conducted a peaceful demonstration at Mile's Park
        - Another group is planning one on 7/4/20 from 1-2:30 PM, they are submitting a Special Event's Permit.
    - SEPTA Train MCI Drill planned for 9/19/20 by Whitemarsh Ambulance has been cancelled as on 6/8/2020
    - A statewide and county declaration of emergency has been issued for Civil Unrest
        - The township's resources if utilized for mutual aid falls under the county declaration

- Inspections/Code Enforcement:
    - Construction work was allowed to resume under Red Phase by governor's order
    - Establishing Business list for future inspections
    - Fire Code/Existing Building Inspection Ordinance
        - Drafting ordinance proposals

- Fire Prevention/Safety
    - Smoke Detector Installations have started again and all residents waiting have been scheduled
        - Both fire companies and the Fire Marshal's Office will be following social distancing and masking
- COVID-19
    - Declaration of Emergency is still in effect
    - Contact with Police, EMS, & fire companies for planning and supply status
    - Working with Whitemarsh Ambulance to ensure our emergency services follow the proper protocols while interacting with the public, as well as ensuring EMS has what they need
    - Have made contact with all medical care facilities, grocery stores, and pharmacies in town. Will continue to follow up with them to see their status
    - Responders are instructed to be vigilant and utilize social distancing if possible
    - MontCo has housed 3 COVID-19 positive individuals at the Hilton on Pennsylvania Blvd
    - Resource list drafted and distributed emergency services to aid in resource requisitions, allocations, and possible distribution. Individual agencies will update their own resources quantities
    - Request for Public Assistance
        - Whitemarsh Township was accepted into the Request for Public Assistance for COVID-19, funded 75% by FEMA & 25% by PEMA
        - Ensured the emergency services third party agencies (EMS & Volunteer Fire Companies), Library, and Colonial School District applied

- Montgomery County is hosting a food drive every Thursday with rotating locations on a three week basis
    - Eastern County Food Drive at Willow Grove Mall on Thursday from 11-1 PM on 6/18/20, first on was on 5/28/20
    - Eastern Montgomery County Emergency Management Group is assisting with logistics at the Eastern Site

WHITEMARSH COMMUNITY AMBULANCE ASSOCIATION
SERVING WHITEMARSH TOWNSHIP SINCE 1956

P.O. BOX 376
4019 JOSHUA RD
LAFAYETTE HILL, PA 19444-1414

June 2020

Calls/Stats

- Call Volume through May 2020: 1642
  - 911:827
  - Non-emergency transport: 815
  - Call volume is down 220 from last year

Con-Ed/Training

- Narcan admins: 8
- Blood Draws: 5
- Toradol admins for pain management: 3
- No excited delirium patients
- We are available to instruct CPR classes. If you know anyone who is interested, please let me know

318 Trucks

- We have purchased a new wheelchair van
- Attempting to sell 2 truck for a down payment on a new truck

Standbys

- We do not have any upcoming standbys

Misc

- SEPTA drill is cancelled due to COVID
- Call volume has been down due to Covid

Respectfully submitted,
Rebecca Werner
Chief of Operations

NON-EMERGENCY: (610) 828-0955 EMERGENCY: 911 FAX: (610) 834-7454

WEBSITE: WWW.WHITEMARSHEMS.ORG EMAIL: WCAA318@WHITEMARSHEMS.ORG

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: RICHARD L. MELLOR, JR., TOWNSHIP MANAGER

Subject: **Township Manager's Report – June 17, 2020**

Date: June 11, 2020

cc:

- **COVID 19 –Township Operations**
  - Whitemarsh Township employees returned to the office to work a normal schedule on June 1, 2020. The public is permitted in the building between the hours of 9AM-1PM or by appointment during the Governor's yellow phase. All visitors are required to wear a mask and practice social distancing. All PPE's for Township employees are being coordinated through Nick Weaver.

- **Creekside Intersection Improvements –**
  - Flourtown/Cricket and Stenton - PECO (ULS) has completed their work on the relocation of the gas main. JDM is not permitted to work until HMI closes Stenton Avenue which we anticipate to be mid-July. They will then close Stenton Avenue adjacent the Cricket Club for approximately 6 weeks. This will be followed by installation of new traffic signals and final paving.
  - Joshua/Stenton – Highway Materials, Inc. has completed the first section of the intersection on Joshua Road and will be moving to the other side of Joshua on June 15th for approximately 6 weeks.

- Montgomery County has opened the West Valley Green Bridge to pedestrian and vehicle traffic in mid-May. All new signage was installed on both sides of the bridge to prevent vehicles over 7 feet from crossing.

- Montgomery County is moving forward with the repairs to Butler Pike. They are continuing to coordinate with the underground utilities. As of now they are on schedule to have the road re-open in late 2020.

- Reminder to provide any injuries or property damage claims to the Township in a timely manner so we can process accordingly with our insurance company.

- If you have any information from your organizations that you would like to promote through the Township media outlets, please forward to Assistant Manager Sean Halbom at shalbom@whitemarshtwp.org.

- Attached is the financial report through May 31, 2020.

Attachment

Richard L. Mellor, Jr.
Township Manager
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 484-594-2601
Email: rmellor@whitemarshtwp.org

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE FOR TOWNSHIP EMERGENCY SERVICES PROVIDERS WITH 2019 COMPARATIVE BALANCES
AS OF JUNE 11, 2020

ACCOUNT GROUP	NOTES	BARREN HILL FIRE CO	SPRING MILL FIRE CO	CONTRIBUTION TO FIRE CO CAPITAL RESERVE	TOTAL FOR FIRE COMPANIES	WHITEMARSH COMMUNITY AMBULANCE	TOTAL BUDGETED EMERGENCY SERVICE PROVIDERS	YEAR TO DATE ACTUAL 6/11/2020	VARIANCE	TOTAL 2019 ACTUAL EMS COSTS
DIRECT SUBSIDY PAYMENTS										
TOWNSHIP CONTRIBUTION FROM REAL ESTATE TAX	1	76,150	76,150	106,150	258,450	0	258,450	182,300	76,150	252,465
TOWNSHIP APPROPRIATION FOR AMBULANCE	2	0	0	0	0	200,000	200,000	100,000	100,000	145,000
PAY PER CALL REWARDS PROGRAM	3	27,500	27,500	0	55,000	5,000	60,000	0	60,000	50,920
SUB-TOTAL		103,650	103,650	106,150	313,450	205,000	518,450	282,300	236,150	448,385
BILL PAYMENTS / IN-KIND COST PAID BY TOWNSHIP										
INDEPENDENT AUDIT	4	5,000	5,000	0	10,000	5,000	15,000	0	15,000	17,025
FUEL: GASOLINE / DIESEL	5	7,350	7,350	0	14,700	10,980	25,680	6,486	19,194	31,631
PAID DRIVERS SALARY - QUARTERLY PAYMENTS	6	200,000	200,000	0	400,000	0	400,000	100,000	300,000	350,000
FIRE COMPANIES - PAID DRIVER BENEFITS	7	58,512	58,512	0	117,024	0	117,024	25,106	91,918	50,325
FIRE HOUSE SOFTWARE	8	2,200	2,200	0	4,400	0	4,400	1,840	2,560	3,680
TOTAL BILL PAYMENT/ IN KIND COSTS PAID BY TOWNSHIP		273,062	273,062	0	546,124	15,980	562,104	133,432	428,672	452,661
GRAND TOTAL WHITEMARSH TOWNSHIP ASSISTANCE		376,712	376,712	106,150	859,574	220,980	1,080,554	415,732	664,822	901,046

Explanation of Expenditures:
The above schedule is for Emergency Service amounts paid out of the Whitemarsh Township General Fund.

1) The Total Township Real Estate Tax Millage of 2.3633 for 2020 includes .4869 mills for Fire Protection. This equates to $76,150 for each of the two Fire Companies. In addition to the the 2020 Capital Reserve Allocation to $106,150 to set aside additional funding for future purchase of Fire Company Equipment and Apparatus. Presently the Fire Company Capital Reserve has a $281,754 balance comprised of $358,362 from prior year contribution and accrued interest, current year interest and contributions of of $107,095, and distributions of $183,703. (See Page 2 for Fire Company Capital Reserve balance schedule)

2) In light of the effects of the COVID-19 Pandemic, $100,000 of the 2020 appropriation to the Whitemarsh Community Ambulance was released and the remained will be released following the completion of their 2019 Audit.

3) Pay per call reimbursements for 2020 will be paid after the end of the calendar year to the Fire Companies and the Whitemarsh Ambulance after the Fire Marshall reviews and approves the requests. The 2019 Pay Per Call Cost issued were $50,920.

4) The Township budeted $15,000 for the costs of auditing Barren Hill, Spring Mill Fire Company, & Whitemarsh Ambulance. Submission of audits are required before the Township releases the Township Contribution for Real Estate Tax millage to the Fire Companies as explained above in footnote #1 as well as the Ambulance appropriation.

5) The Township budgeted $25,680 for EMS Gasoline for 2020. Gasoline for the Fire Companies and the Ambulance are allocated based upon monthly meter readings.

6) The Township budgeted $400,000 for Paid Driver Salaries in 2020. The First payment of $100,000 was issued at the end of March. Township added $150,000 for Full-Time Paid Fire Fighters & $50,000 for Part-Time Fire Fighters ($100,000 each to Barren Hill and Spring Mill) Allocation was instituted at the request of the Fire Companies as a means of improving staffing levels

7) The Township Paid $12,553 for Health Benefits through May 2020. Township budgetted additional funds to the Fire Companies Health Insurance as noted in the line above for the purposes above for the purposes of providing Health Coverage for the two additional Full-Time staff members to be hired in 2019.

8) The Township budgeted $4,400 for Fire House Cloud software for both Barren Hill and Spring Mill Fire Companies in 2020. The Township Paid $1,840 for this benefits through May 2020.

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE SUPPORTING DETAIL
AS OF JUNE 11, 2020

EFF DATE	CHECK NO	VDR NAME	COMMENTS	AMOUNT	Paid Driver	Gasoline	Health Insurance	Audits	Firehouse Software	Capital Reserve Disbursement
1/10/2020	20350	DVIT HEALTH	HEALTH INSURANCE JANUARY 2020	4,184.41			4,184.41			
1/31/2020			GASOLINE - JANUARY	2,320.84		2,320.84				
2/7/2020	20453	DVIT HEALTH	HEALTH INSURANCE FEBRUARY 2020	4,184.41			4,184.41			
2/29/2020			GASOLINE - FEBRUARY	1,473.16		1,473.16				
3/6/2020	20542	DVIT HEALTH	HEALTH INSURANCE MARCH 2020	4,184.41			4,184.41			
3/31/2020			GASOLINE - MARCH	2,094.14		2,094.14				
4/3/2020		BARREN HILL FIRE CO	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020		SPRING MILL FIRE CO.	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020	20634	DVIT HEALTH	HEALTH INSURANCE APRIL 2020	4,184.41			4,184.41			
4/30/2020			GASOLINE - APRIL	597.61		597.61				
5/8/2020	20737	DVIT HEALTH	HEALTH INSURANCE MAY 2020	4,184.41			4,184.41			
5/13/2020		ESO - FIREHOUSE SOFTWARE		1,840.00					1,840.00	
6/5/2020	20811	DVIT HEALTH	HEALTH INSURANCE JUNE 2020	4,184.41			4,184.41			
			Totals	133,432.21	100,000.00	6,485.75	25,106.46	-	1,840.00	-
			Payments issued		8.00	12.00	12.00			
			Average per month (Quarter for Paid Driver)		12,500.00	540.48	2,092.21			

WHITEMARSH TOWNSHIP - CAPITAL RESERVE FUND
2020 YEAR TO DATE - SCHEDULE FOR FIRE COMPANY CAPITAL RESERVE
AS OF JUNE 11, 2020

ACCOUNT GROUP	NOTES	VDR NAME BARREN HILL FIRE CO	SPRING MILL FIRE CO	CURRENT YEAR TOTALS	PRIOR YEAR HISTORY	COMBINED TOTALS	YEAR TO DATE ACTUAL 6/11/2020
BOOK BALANCE RECONCILIATION							
TOWNSHIP CONTRIBUTION TO FIRE CO CAPITAL RESERVE	1	103,205	166,908	106,150	347,667	453,817	
DISTRIBUTION	2			0	(183,703)	(183,703)	
INTEREST ACCRUED	3	5,820	5,820	945	10,695	11,640	
SUB-TOTALS		109,025	172,728	107,095	174,658	281,754	
BANK BALANCE RECONCILIATION							
BEGINNING OF THE YEAR BALANCE	4						174,658
CURRENT YEAR INTEREST	5						945
WITHDRAWLS	6						0
DEPOSITS	7						106,150
TOTAL BANK BALANCE							281,754
FIRE CAPITAL RESERVE BALANCE COMPARISON	8					281,754	281,754

Explanation of Expenditures:
The above schedule reflects both the recorded and held balance for the Fire Company Capital Reserve Account.

1) The 2020 Township Budget Contribution of $106,150 transfer occured on the second week of June as a majority of the current year collections for Real Estate Taxes have been received from Berkheimer allowing the General Fund Transfer.
2) In 2019, Spring Mill Fire Company requested a $60,000 distribution. A Check was issued & received on 4/26/2019 in whole for the requested amount. Barren Hill requested a distribution of $123,703. A check was issued & received on 10/18/2019
3) Interest posted in the amount $945 to book balance as per monthly bank statements received in 2020.
4) The account balance for the Fire Capital Reserve account as per January 1, 2020 was $174,658, which comprised of prior year deposits and interest earned
5) The Township earned $945 in interest based on balances held. Interest earned is rolled over into the bank balance to maximize compound interest.
6) The Township has not received any distribution requests in the current year.
7) $106,150 have been wired into the Reserve for current year Township contribution.
8) The Township's Records and the Bank balance mirror leaving no variance to be reconciled.