



Whitemarsh TOWNSHIP

616 GERMANTOWN PIKE – LAFAYETTE HILL, PA 19444-1821
TEL: 610-825-3535 FAX: 610-825-9416
www.whitemarshtwp.org

BOARD of SUPERVISORS

Laura Boyle Nester– Chair
Fran McCusker– Vice Chair
Michael Drossner
Vincent Manuele
Jacy Toll

Richard L. Mellor, Jr.
Township Manager

WHITEMARSH TOWNSHIP HISTORICAL ARCHITECTURAL REVIEW BOARD

PUBLIC MEETING OF WEDNESDAY, JULY 8, 2020 8:30 AM

ZOOM MEETING PARTICIPATION INFORMATION

The Whitemarsh Township Historical Architectural Review Board will conduct a public meeting on **Wednesday, July 8, 2020 at 8:30 AM**. In response to the Governor’s Stay Home Order due to the COVID 19 health pandemic, this meeting will be conducted via ZOOM. All members of the Board, staff and public will participate remotely. The public may join this meeting by either telephone using the dial in number or entering the URL on an internet browser. Below you will find instructions on how to access and participate in the meeting:

- **Meeting Date:** Wednesday, July 8, 2020
- **Meeting Time:** 8:30 AM
- **Meeting URL:** <https://us02web.zoom.us/j/85978752597?pwd=MnplOWZ5Uy9ZcDlxc2QzOWIzVmNjUT09>
- **Meeting via Zoom App:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: 859 7875 2597
- **Meeting dial in number (no video):** 1 301 715 8592
- **Meeting ID number (to be entered when prompted):** 859 7875 2597
- **Meeting Password:** 103481

THE PUBLIC MAY ALSO SUBMIT QUESTIONS OR COMMENTS PRIOR TO THE MEETING BY E-MAIL TO CGUTTENPLAN@WHITEMARSHTWP.ORG; THESE MUST BE RECEIVED NO LATER THAN 12:00 PM ON JULY 7, 2020.

Persons with a disability who wish to participate in the public meeting and require an auxiliary aid, service or other accommodation to participate in the meeting should contact Whitemarsh Township at 484-594-2625.

“A GREAT PLACE TO LIVE AND WORK”

**PLYMOUTH & WHITEMARSH TOWNSHIPS
HISTORICAL ARCHITECTURAL REVIEW BOARD
AGENDA – July 8, 2020
8:30 AM**

**DUE TO THE COVID-19 HEALTH EMERGENCY, THIS MEETING WILL BE CONDUCTED
VIA THE INTERNET USING 'ZOOM' TELECOMMUNICATION TECHNOLOGY**

___ Conroy ___ Coyne ___ Ford ___ Higgins ___ Murphy
___ Parsons ___ Rafter ___ Sztubinski ___ (vacant)

___ Drossner (WT BOS Liaison) ___ Bandish (PT Council Liaison) ___ Guttenplan (WT Staff Liaison)

1. **CALL TO ORDER**
2. **ANNOUNCEMENTS & CORRESPONDENCE**
3. **APPROVAL OF MINUTES**
 - June 10, 2020
4. **OLD BUSINESS**
5. **NEW BUSINESS**
 - 3033 Spring Mill Road (WT) – Proposed Fence
6. **PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY)**
7. **HARB MEMBER COMMENTS**
8. **ADJOURNMENT**

****Public comment will be accepted at the conclusion of each
agenda item prior to taking action****

**NEXT MEETING
August 12, 2020, 8:30 AM**

Plymouth & Whitmarsh Townships
Historical Architectural Review Board
Meeting Minutes – June 10, 2020

The following HARB members participated via ZOOM telecommunication technology: Jerry Rafter, Tim Ford, David Conroy, Plymouth Township Zoning Officer, Tom Higgins, Ken Parsons, and Robert Sztubinski, Whitmarsh Township Director of Building & Codes. Also in attendance was Michael Drossner, Whitmarsh Township Board of Supervisors Liaison, Charlie Guttenplan, Whitmarsh Township Director of Planning & Zoning, and Kathy Bandish, Plymouth Township Council Liaison. (Karen Coyne was unable to connect electronically.)

1. CALL TO ORDER: The meeting was called to order at 8:38 AM.
2. ANNOUNCEMENTS & CORRESPONDENCE:
 - Meeting was advertised in June 5, 2020 Times Herald in accordance with PA Act 15 authorizing meetings by telecommunication.
 - Minutes for first three months of year need further discussion and will be considered when we can return to in-person meetings.
3. APPROVAL OF MINUTES: May 13, 2020 – approved.
4. OLD BUSINESS:
 - Workshop Meetings – Mr. Parsons asked about future workshops to develop the application requirements and application forms we have discussed at previous meetings. Mr. Rafter suggested that a small committee be established to work on this which would report back to the entire Board.
5. NEW BUSINESS:
 - 6 Marple Lane, Whitmarsh Township – Kazimirz Trzaska, the property owner, and his brother Marcin Trzaska presented a proposal to extend the existing driveway 70 feet to the existing shed. Question was asked if it would be curbed; probably not unless they have to. Mr. Parsons noted there was no historical conflict and Mr. Sztubinski saw no issues. Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 6-0.
 - 6 Catherine Lane ('Maple Hill' Development), Whitmarsh Township – Jim Rubbo, the property owner, presented a proposal for a composite 'Trex' deck, 41' x 19', with an A-frame roof over a portion. It will have 4 steps to the ground; the HOA has given approval. Mr. Rubbo pointed out two aspects different than the rendering: that the end would be squared off, not have hexagon shape; and the columns would be wood without stone bases. It was noted that proposed color is not presented. It was also noted that there is nothing significant historically, and that it would not be visible from the street. Mr. Sztubinski noted that there are no issues from his standpoint. Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 6-0 with

the condition that color samples be presented to the Township and that Township staff confirm that the proposal does not conflict with the District's adopted Design Guidelines.

6. PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY): None

7. HARB MEMBER COMMENTS:

Mr. Rafter explained that Mr. Guttenplan will be taking over minutes from Mr. Parsons since Mr. Parsons already has many responsibilities as Vice Chair (running several meetings a year), providing the architectural/engineering expertise to the HARB, and working to create a HARB application process. The format for future meetings was also discussed and Mr. Drossner suggested that they continue to be Zoom meetings for now, and that we will continue to discuss when in-person meetings will start up but that we don't want to rush that process; Mr. Conroy suggested that we consider an in-person meeting if a major issue comes before HARB.

8. ADJOURNMENT: The meeting adjourned at 9:15 AM.

Respectfully submitted,

Charles Guttenplan
Whitemarsh Township Director of Planning & Zoning/Zoning Officer



WHITEMARSH TOWNSHIP
APPLICATION FOR PLAN EXAMINATION
FOR BUILDING AND ZONING PERMITS

BZ 2000 757

APPLICANT INSTRUCTIONS: For all applications, complete Parts 1, 2, 3, 4, 5 and 10 of this form. Also complete Part 6 if there is electrical work, Part 7 if there is plumbing work, Part 8 if there is mechanical work, and/or Part 9 if there is work that requires inspections by the Fire Marshal. Site plans (if applicable) is to be shown in Part 11 or attached hereto. Parts 12-19 (Pages 7-8) are for Township use only.

Application Date: 6/11/20 Permit Type: [] Building (B) [] Electrical (E) [] Mechanical (M)
Is Owner Applicant? [] Yes [] No [X] Zoning (Z) [] Plumbing (P) [] Other (see Part 10 - inc. wireless facilities)

PART 1. PROPERTY INFORMATION

Fence

Address: 3033 Spring Mill Road Plymouth Meeting, PA Apt.: Zip: 19462 Zoning District: A
Subdivision: Lot Number: 2 Parcel Number: 65-00-11002-00-3 Year Built: 1970
Parcel Type: [X] Residential (R) [] Commerical (C) [] Industrial (I) [] Other (O)

PART 2. OWNER INFORMATION

First Name: Larry Last Name: Grewe Phone:
Address: 3033 Spring Mill Road City: Plymouth Meeting
State: PA Zip: 19462 Email Address:

PART 3. CONTRACTOR(S) INFORMATION

Table with 4 columns: NAME OF CONTRACTOR (LAST, FIRST), ADDRESS, CITY, STATE, LICENSE NO. Rows include Applicant (not owner), Architect / Engineer, General Contractor, Excavation, Concrete, Carpentry, Electrical, Plumbing, Sewer, Mechanical, Roofing, Masonry, Drywall or Lathing, Sprinkler, Paving, Fire Alarm.

RECEIVED JUN 19 2020

WHITEMARSH TOWNSHIP ZONING & ENGINEERING

RECEIVED JUN 19 2020 WHITEMARSH TOWNSHIP BUILDING/CODES DEPARTMENT

SCANNED

PART 4. CERTIFICATION

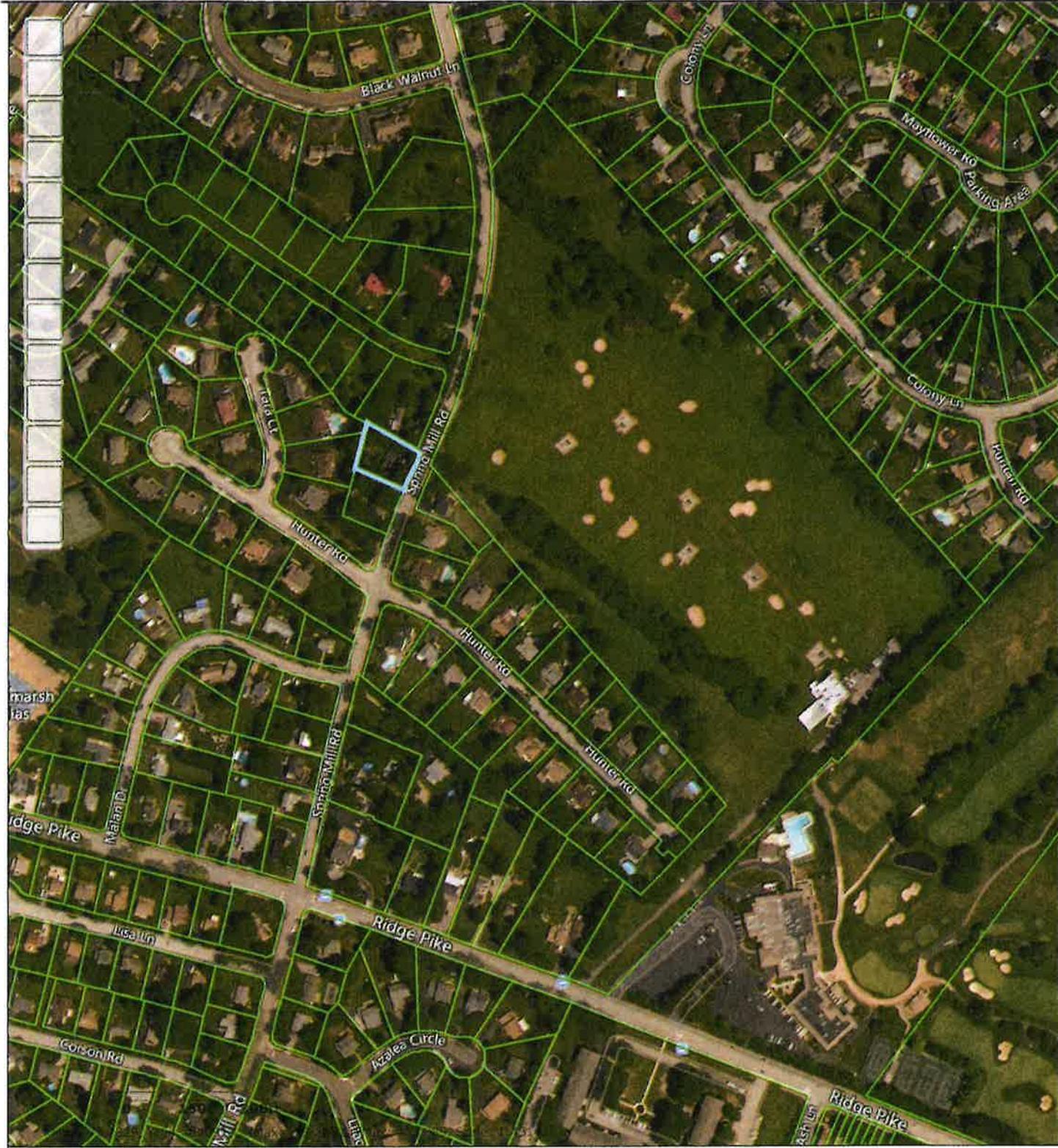
I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such a permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

61 Artisan Drive Smyrna, DE 19977 302-342-5552 ext 140

SIGNATURE OF APPLICANT ADDRESS PHONE NO.

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE NO.

HARB





**WHITEMARSH TOWNSHIP
APPLICATION FOR PLAN EXAMINATION
FOR BUILDING AND ZONING PERMITS**

PART 10. DESCRIPTION OF WORK (Including Wireless Communication Facilities)

Permit Type(s) Required: Fence

Please provide a brief description of the work that will be performed (attach addition sheets if necessary):

Install 118' of 6' high and 18' of 4' high 1x4 arched top white cedar solid board privacy fencing. All posts set in concrete.

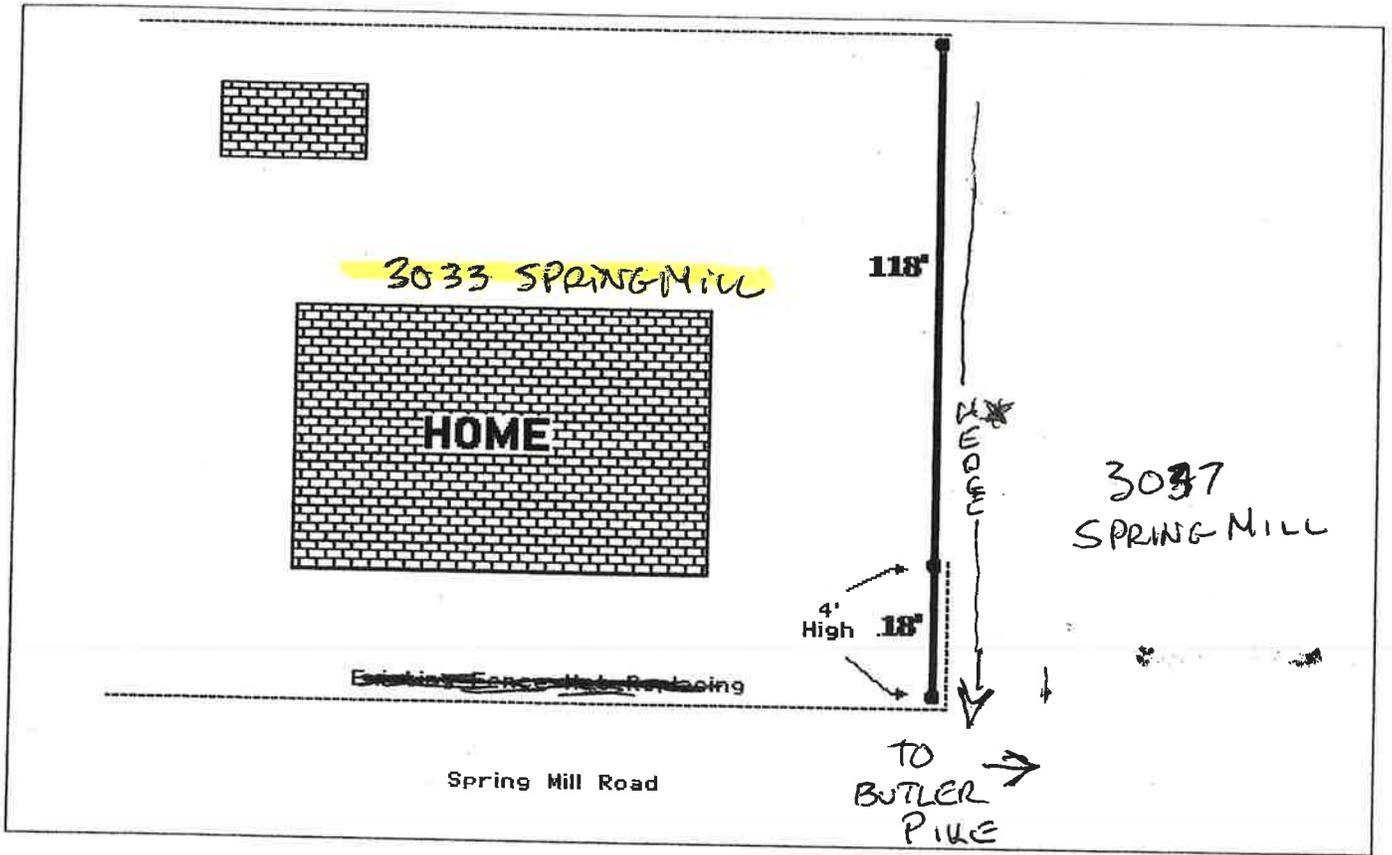
Job Description:

Install 118' of 6' High & 18' of 4' High 1X4 Arched Top White Cedar Solid Board Privacy Fencing. All posts set in concrete footers. Permit services included in estimate (Does NOT include township fee).

****10 Year Workmanship Warranty****

****1 Year Cedartech Warranty****

LARRY + KATHLEEN GREWE



* 3037 HEDGE

