WHITEMARSH TOWNSHIP
EMERGENCY SERVICE BOARD
AGENDA
VIRTUAL ZOOM MEETING
WEDNESDAY AUGUST 19, 2020
7:00 P.M.

CALL TO ORDER: **TIME:_____**

1. **APPROVAL OF MINUTES- June 17, 2020 meeting**

2. **ANNOUNCEMENTS/CHAIRPERSON'S COMMENTS**

3. **FIRE MARSHAL/EMC REPORT**

4. **CHIEF REPORTS**
   Barren Hill Volunteer Fire Company
   Spring Mill Fire Company
   Whitemarsh Ambulance
   Whitemarsh Police

5. **TOWNSHIP MANAGER'S REPORT**

6. **SUPERVISOR'S REPORT**

7. **TRAINING**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

10. **NEXT SCHEDULED MEETING – October 21, 7:00 PM at TBD**

11. **ADJOURNMENT** **TIME_____**

ZOOM MEETING INFORMATION

Nicholas Weaver is inviting you to a scheduled Zoom meeting.

Topic: Emergency Services Board August 2020

Time: Aug 19, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/84902828118

Meeting ID: 849 0282 8118

One tap mobile

+13017158592,,84902828118# US (Germantown)

+13126266799,,84902828118# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

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Meeting ID: 849 0282 8118

Find your local number: https://us02web.zoom.us/u/kbYL2GJlWl

WHITEMARSH TOWNSHIP EMERGENCY SERVICES BOARD

JUNE 17, 2020

MEETING MINUTES

John Lukens called the Zoom meeting of the Whitemarsh Township Emergency Services Board to order at 7pm.

In attendance:

Rick Mellor, Jr., Twp. Manager
Fran McCusker, Vice Chair BOS, Liaison for ESB
Nick Weaver, Fire Marshal
Chris Ward, Chief, WMPD
John Lukens, Chair
Eileen Behr, Vice Chair
Rebecca Werner, Chief, WCAA
Maria Pierce, Asst. Chief WCAA
Chris Schwartz, Chief, BHFC
Renard Rose, President, BHFC
Wayne Masters, Jr., President, SMFC
Alex DiGiacomo, Jr., Civilian Rep.
Carol Proud, Civilian Rep.

APPROVAL OF MINUTES

Motion to accept the February 19, 2020 meeting minutes as written by Wayne Masters, Jr. and was seconded by Alex DiGiacomo, Jr.. Motion passed with no objections.

ANNOUNCEMENTS / CHAIRPERSON'S COMMENTS

John commended all first responders for their service during these trying times noting that WCAA has been exceptionally busy.

FIRE MARSHAL / EMC REPORT, Nick Weaver, FM

- Renard asked if County commented on 911 being down during the storms. Nick responded they were not "down" but the system was overwhelmed with calls.

Renard stated our residents should be informed that the problem was with the County and not with the Township. Chris Ward said a meeting is scheduled with Tom Sullivan and other representatives to address the issue but it would not happen until the green phase. John Suggested and Rick agreed that putting the 911 issue with County in the WM Bulletin would be the best way to inform our residents.

- It was noted that SMFC can activate their siren and pagers remotely. BHFC can activate their 911 remotely, the siren manually at the station.
- Report attached.

Motion to accept the Fire Marshal's report by John Lukens and seconded by Eileen Behr. The motion passed with no objections.

CHIEF REPORTS

District # 29 – **Barren Hill Volunteer Fire Company**, Chris Schwartz, Chief

- Our rescue truck has been out of service, back at the dealer for the last month, should be back tomorrow.
- Report attached.

District # 45 – **Spring Mill Fire Company**, Bob Shoemaker, Chief

- Wayne reported they need to replace the two HVAC roof units on the ballroom & make roof repairs. Bids are coming in at $60,000 - $70,000. We will need to utilize our capital fund for this project. The paperwork will be submitted to Rick.
- Report attached.

Whitemarsh Ambulance, Rebecca Werner, Chief

- Rebecca thanked the Township for all their support.
- John inquired on the number of positive COVID cases in WMTWP, Rebecca stated there are 146. 78% of the cases are in long term facilities.
- Looking to reschedule the SEPTA drill sometime in the fall.
- Report attached.

Whitemarsh Police, Chris Ward, Chief

- We finished our 3 year accreditation cycle. We will not get recognition until the next coalition meeting.
- The July 4th protest was going to "piggyback" the July 4th parade, with the parade being cancelled, not sure of protest status.

- Hiring process was delayed due to COVID, will be starting back up. Agility testing will be in July, interviews to follow.
- PW is repaving their parking lots & replacing the light standards.

Motion to accept the Chief's reports by Wayne Maters Jr. and seconded by Renard Rose. The motion passed with no objections.

TOWNSHIP MANAGER'S REPORT, Rick Mellor

- Thank you to BHFC and SMFC for setting up the charging stations during the power outage.
- The crosswalk in front of the high school on Germantown Pike was awarded by the Board. The pedestrian crosswalk will cross from Germantown pike to Mayflower with handicap sidewalks and a flashing light on each side when a pedestrian comes in. That is part of the Grant we received, the other half of that grant is to install a traffic signal at Flourtown and Colonial which has been pushed back by PECO.
- Report attached.

Motion was made and seconded to accept the Township Managers report. The motion passed with no objections.

SUPERVISOR'S REPORT, Fran McCusker, Vice Chair, Liaison

- Going through COVID, I want to thank SMFC, BHFC and WCAA for all they did for the community with the parades. People love it and it made WMTWP look great. You volunteer your time and then also show up to build up the community. The Township has a tremendous amount of gratitude to all of you.
- Thank you to Chief Ward for attending the last BOS meeting where he was grilled about police work. He did a great job of answering all questions and opened himself up to meeting with residents who might have more questions in the future.
- John asked Nick about training. Nick stated he gave all three emergency service agency's a list of online trainings available for free, stating new trainings are being added all the time. We are still training, just not publically.

Motion to accept Supervisor's report was made by Chris Ward and was seconded. Motion passed with no objections.

OLD BUSINESS

- Eileen Behr inquired about looking at the Emergency Services Ordinance to review/amend to possibly include Highway & Maintenance into Emergency Services. Their services are critical in recovery and aftermath. Nick will invite Jack Fields to attend the next ESB meeting to discuss further.

NEW BUSINESS

- N/A

NEXT SCHEDULED MEETING

The next meeting of the Emergency Services Board is scheduled for 7pm, August 19, 2020, location to be determined.

ADJOURMENT

Motion was made by Chief Ward to adjourn the meeting at 7:30 and was seconded by Eileen Behr. Motion passed with no objections.

Whitemarsh Township Emergency Services Board

June 17, 2020

Barren Hill Volunteer Fire Company Report

- **<u>Operation Statistics – Fire Chief Chris Schwartz</u>**
  - **Calls for Service – January through May 2020** – 185 Calls for Service
    - 2,116 Personnel Responses
      - Average 11.44 personnel per response
    - **Equates to approximately 2,116 Volunteer personnel response hours**
  - **Training – January 2020 through May 2020**
    - In person training was suspended due to the Coronavirus Pandemic starting March 16, 2020
    - **YTD Personnel training Hours - 741**
  - **Special Services – January 2020 through May 2020 –** 46 Special Services
    - 238 Special Service Participants
      - Average 5.17 personnel per event
    - **Equates to approximately 357 Volunteer personnel hours**
  - **2020 TOTAL ESTIMATED VOLUNTEER HOURS: 3,214**

- **<u>Operations Report</u>**
  - **APPARATUS**
    - The 2020 Ford Expedition is awaiting upfit with TRM in Boyertown. COVID19 has delayed the upfit. We are hopeful the project will be completed in the early part of July 2020.
    - The 2019 Spartan Gladiator Rescue Pumper was removed from service in early May 2020. It was returned to the dealer for some punch list items requiring repairs. We are hopeful to have it back before the end of the month.
    - The 2004 Chevrolet Tahoe has had all the lettering and emergency equipment removed from the vehicle and it is awaiting transport to an auction house to be sold.
  - **BHVFC COVID19**
    - BHVFC is continuing with the modified response procedures that have been in place since their issuance on March 16, 2020.

- The building is still closed to the Public
- We are currently working on a re-opening plan for members keeping CDC guidelines and current precautions in mind. We intend on restarting in person training on Monday, July 6, 2020. A full re-opening will be considered and evaluated at a later time as Government issued restrictions continue to be lessened.

Administration – President Renard Rose

- We are still communicating with Verizon on the start of the cell tower project however, everything has been slow due to COVID19.

BHVFC / SMFC Joint Projects

- **Recruitment & Retention Grant**
  - This grant project is still active with both Companies working weekly with our marketing company. Direct mail post cards have hit every mailbox in Whitemarsh twice. Additionally, the duty crew program has allowed for additional daytime and nighttime staffing for each fire company.

SPRING MILL FIRE COMPANY NO. 1
PROUDLY SERVING WHITEMARSH TOWNSHIP SINCE 1923

Whitemarsh Township Emergency Services Board
Spring Mill Fire Company No. 1 Report
Wednesday June 17, 2020

- **Operations - Fire Chief Bob Shoemaker**

  - **Calls for Service - January-May 2020**
    - **83** Calls for Service, **1040** Personnel in Attendance for an **Average Attendance of 12.** We were in service for **59 hours 1 minutes** for a total of **812 Volunteer Hours.**

  - **Training - January-May 2020**
    - **12** Training Sessions, **326** Personnel in Attendance for an **Average Attendance of 27.** We, trained for **25 hours** for a total of **663 Volunteer Hours.** All in person training was suspended on March 16th due to COVID-19. We have since resumed weekly trainings via ZOOM and are hopeful we can resume in person training sessions on July 6th.

  - **Special Services - January-May 2020**
    - **12** Special Services, **89** Personnel in Attendance **Average Attendance of 7.** We were in service **35 hours and 48 minutes** for a total of **152 Volunteer Hours**

  - **1,627 man hours provided YTD to the residents of Whitemarsh Township and surrounding Communities.**

  - **Calls of Interest -** Sherry Lake Apartment fire, Air Cascade assists in other municipalities, assisted EMS on Cardiac Arrests, CO detectors that resulted in high levels of Carbon Monoxide, Hazardous Material Incident and Building fires in other municipalities.

1210 EAST HECTOR STREET • CONSHOHOCKEN, PA 19428
BUSINESS (610) 825-1164 • FAX (610) 825-7409
WWW.SPRINGMILLFIRE.COM

- **Apparatus / Equipment Update -** We have recently placed an order for 18 complete sets of Swift Water rescue gear to replace older and outdated equipment.

- **Upcoming Events -**

  - All events Cancelled through July 4th

- **Administration - President Wayne Masters Jr.**

  - Our building still remains closed to the public. We are allowing vendors to conduct maintenance and make repairs that are necessary. We are monitoring the situation daily.
  - All rentals in our Ballroom and Social Room have been postponed or cancelled through June.
  - We are conducting meetings via Zoom calls.
  - We are getting bids together to replace our (2) HVAC units on the roof of our Ballroom, they are over 27 years old. We will also need to do some roof repairs over the Ballroom as well. Current bids are coming in between $60,000 and $70,000. We will look to utilize our Capital Funds from the Township to complete this project. We are looking to start this project ASAP to take advantage of the current business disruption that we are experiencing.

WHITEMARSH COMMUNITY AMBULANCE ASSOCIATION
SERVING WHITEMARSH TOWNSHIP SINCE 1956

P.O. BOX 376
4019 JOSHUA RD
LAFAYETTE HILL, PA 19444-1414

June 2020

Calls/Stats

- Call Volume through May 2020: 1642
  - 911:827
  - Non-emergency transport: 815
  - Call volume is down 220 from last year

Con-Ed/Training

- Narcan admins: 8
- Blood Draws: 5
- Toradol admins for pain management: 3
- No excited delirium patients
- We are available to instruct CPR classes. If you know anyone who is interested, please let me know

318 Trucks

- We have purchased a new wheelchair van
- Attempting to sell 2 truck for a down payment on a new truck

Standbys

- We do not have any upcoming standbys

Misc

- SEPTA drill is cancelled due to COVID
- Call volume has been down due to Covid

Respectfully submitted,
Rebecca Werner
Chief of Operations

NON-EMERGENCY: (610) 828-0955 EMERGENCY: 911 FAX: (610) 834-7454

WEBSITE: WWW.WHITEMARSHEMS.ORG EMAIL: WCAA318@WHITEMARSHEMS.ORG

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: RICHARD L. MELLOR, JR., TOWNSHIP MANAGER

Subject: **Township Manager's Report – June 17, 2020**

Date: June 11, 2020

cc:

- **COVID 19 –Township Operations**
  - Whitemarsh Township employees returned to the office to work a normal schedule on June 1, 2020. The public is permitted in the building between the hours of 9AM-1PM or by appointment during the Governor's yellow phase. All visitors are required to wear a mask and practice social distancing. All PPE's for Township employees are being coordinated through Nick Weaver.

- **Creekside Intersection Improvements –**
  - Flourtown/Cricket and Stenton - PECO (ULS) has completed their work on the relocation of the gas main. JDM is not permitted to work until HMI closes Stenton Avenue which we anticipate to be mid-July. They will then close Stenton Avenue adjacent the Cricket Club for approximately 6 weeks. This will be followed by installation of new traffic signals and final paving.
  - Joshua/Stenton – Highway Materials, Inc. has completed the first section of the intersection on Joshua Road and will be moving to the other side of Joshua on June 15th for approximately 6 weeks.

- Montgomery County has opened the West Valley Green Bridge to pedestrian and vehicle traffic in mid-May. All new signage was installed on both sides of the bridge to prevent vehicles over 7 feet from crossing.

- Montgomery County is moving forward with the repairs to Butler Pike. They are continuing to coordinate with the underground utilities. As of now they are on schedule to have the road re-open in late 2020.

- Reminder to provide any injuries or property damage claims to the Township in a timely manner so we can process accordingly with our insurance company.

- If you have any information from your organizations that you would like to promote through the Township media outlets, please forward to Assistant Manager Sean Halbom at shalbom@whitemarshtwp.org.

- Attached is the financial report through May 31, 2020.

Attachment

Richard L. Mellor, Jr.
Township Manager
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 484-594-2601
Email: rmellor@whitemarshtwp.org

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE FOR TOWNSHIP EMERGENCY SERVICES PROVIDERS WITH 2019 COMPARATIVE BALANCES
AS OF JUNE 11, 2020

ACCOUNT GROUP	NOTES	BARREN HILL FIRE CO	SPRING MILL FIRE CO	CONTRIBUTION TO FIRE CO CAPITAL RESERVE	TOTAL FOR FIRE COMPANIES	WHITEMARSH COMMUNITY AMBULANCE	TOTAL BUDGETED EMERGENCY SERVICE PROVIDERS	YEAR TO DATE ACTUAL 6/11/2020	VARIANCE	TOTAL 2019 ACTUAL EMS COSTS
DIRECT SUBSIDY PAYMENTS										
TOWNSHIP CONTRIBUTION FROM REAL ESTATE TAX	1	76,150	76,150	106,150	258,450	0	258,450	182,300	76,150	252,465
TOWNSHIP APPROPRIATION FOR AMBULANCE	2	0	0	0	0	200,000	200,000	100,000	100,000	145,000
PAY PER CALL REWARDS PROGRAM	3	27,500	27,500	0	55,000	5,000	60,000	0	60,000	50,920
SUB-TOTAL		103,650	103,650	106,150	313,450	205,000	518,450	282,300	236,150	448,385
BILL PAYMENTS / IN-KIND COST PAID BY TOWNSHIP										
INDEPENDENT AUDIT	4	5,000	5,000	0	10,000	5,000	15,000	0	15,000	17,025
FUEL: GASOLINE / DIESEL	5	7,350	7,350	0	14,700	10,980	25,680	6,486	19,194	31,631
PAID DRIVERS SALARY - QUARTERLY PAYMENTS	6	200,000	200,000	0	400,000	0	400,000	100,000	300,000	350,000
FIRE COMPANIES - PAID DRIVER BENEFITS	7	58,512	58,512	0	117,024	0	117,024	25,106	91,918	50,325
FIRE HOUSE SOFTWARE	8	2,200	2,200	0	4,400	0	4,400	1,840	2,560	3,680
TOTAL BILL PAYMENT/ IN KIND COSTS PAID BY TOWNSHIP		273,062	273,062	0	546,124	15,980	562,104	133,432	428,672	452,661
GRAND TOTAL WHITEMARSH TOWNSHIP ASSISTANCE		376,712	376,712	106,150	859,574	220,980	1,080,554	415,732	664,822	901,046

Explanation of Expenditures:
The above schedule is for Emergency Service amounts paid out of the Whitemarsh Township General Fund.

1) The Total Township Real Estate Tax Millage of 2.3633 for 2020 includes .4869 mills for Fire Protection. This equates to $76,150 for each of the two Fire Companies. In addition to the the 2020 Capital Reserve Allocation to $106,150 to set aside additional funding for future purchase of Fire Company Equipment and Apparatus. Presently the Fire Company Capital Reserve has a $281,754 balance comprised of $358,362 from prior year contribution and accrued interest, current year interest and contributions of of $107,095, and distributions of $183,703. (See Page 2 for Fire Company Capital Reserve balance schedule)

2) In light of the effects of the COVID-19 Pandemic, $100,000 of the 2020 appropriation to the Whitemarsh Community Ambulance was released and the remained will be released following the completion of their 2019 Audit.

3) Pay per call reimbursements for 2020 will be paid after the end of the calendar year to the Fire Companies and the Whitemarsh Ambulance after the Fire Marshall reviews and approves the requests. The 2019 Pay Per Call Cost issued were $50,920.

4) The Township budeted $15,000 for the costs of auditing Barren Hill, Spring Mill Fire Company, & Whitemarsh Ambulance. Submission of audits are required before the Township releases the Township Contribution for Real Estate Tax millage to the Fire Companies as explained above in footnote #1 as well as the Ambulance appropriation.

5) The Township budgeted $25,680 for EMS Gasoline for 2020. Gasoline for the Fire Companies and the Ambulance are allocated based upon monthly meter readings.

6) The Township budgeted $400,000 for Paid Driver Salaries in 2020. The First payment of $100,000 was issued at the end of March. Township added $150,000 for Full-Time Paid Fire Fighters & $50,000 for Part-Time Fire Fighters ($100,000 each to Barren Hill and Spring Mill) Allocation was instituted at the request of the Fire Companies as a means of improving staffing levels

7) The Township Paid $12,553 for Health Benefits through May 2020. Township budgetted additional funds to the Fire Companies Health Insurance as noted in the line above for the purposes above for the purposes of providing Health Coverage for the two additional Full-Time staff members to be hired in 2019.

8) The Township budgeted $4,400 for Fire House Cloud software for both Barren Hill and Spring Mill Fire Companies in 2020. The Township Paid $1,840 for this benefits through May 2020.

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE SUPPORTING DETAIL
AS OF JUNE 11, 2020

EFF DATE	CHECK NO	VDR NAME	COMMENTS	AMOUNT	Paid Driver	Gasoline	Health Insurance	Audits	Firehouse Software	Capital Reserve Disbursement
1/10/2020	20350	DVIT HEALTH	HEALTH INSURANCE JANUARY 2020	4,184.41			4,184.41			
1/31/2020			GASOLINE - JANUARY	2,320.84		2,320.84				
2/7/2020	20453	DVIT HEALTH	HEALTH INSURANCE FEBRUARY 2020	4,184.41			4,184.41			
2/29/2020			GASOLINE - FEBRUARY	1,473.16		1,473.16				
3/6/2020	20542	DVIT HEALTH	HEALTH INSURANCE MARCH 2020	4,184.41			4,184.41			
3/31/2020			GASOLINE - MARCH	2,094.14		2,094.14				
4/3/2020		BARREN HILL FIRE CO	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020		SPRING MILL FIRE CO.	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020	20634	DVIT HEALTH	HEALTH INSURANCE APRIL 2020	4,184.41			4,184.41			
4/30/2020			GASOLINE - APRIL	597.61		597.61				
5/8/2020	20737	DVIT HEALTH	HEALTH INSURANCE MAY 2020	4,184.41			4,184.41			
5/13/2020		ESO - FIREHOUSE SOFTWARE		1,840.00					1,840.00	
6/5/2020	20811	DVIT HEALTH	HEALTH INSURANCE JUNE 2020	4,184.41			4,184.41			
			Totals	133,432.21	100,000.00	6,485.75	25,106.46	-	1,840.00	-
			Payments issued		8.00	12.00	12.00			
			Average per month (Quarter for Paid Driver)		12,500.00	540.48	2,092.21			

WHITEMARSH TOWNSHIP - CAPITAL RESERVE FUND
2020 YEAR TO DATE - SCHEDULE FOR FIRE COMPANY CAPITAL RESERVE
AS OF JUNE 11, 2020

ACCOUNT GROUP	NOTES	VDR NAME BARREN HILL FIRE CO	SPRING MILL FIRE CO	CURRENT YEAR TOTALS	PRIOR YEAR HISTORY	COMBINED TOTALS	YEAR TO DATE ACTUAL 6/11/2020
BOOK BALANCE RECONCILIATION							
TOWNSHIP CONTRIBUTION TO FIRE CO CAPITAL RESERVE	1	103,205	166,908	106,150	347,667	453,817	
DISTRIBUTION	2			0	(183,703)	(183,703)	
INTEREST ACCRUED	3	5,820	5,820	945	10,695	11,640	
SUB-TOTALS		109,025	172,728	107,095	174,658	281,754	
BANK BALANCE RECONCILIATION							
BEGINNING OF THE YEAR BALANCE	4						174,658
CURRENT YEAR INTEREST	5						945
WITHDRAWLS	6						0
DEPOSITS	7						106,150
TOTAL BANK BALANCE							281,754
FIRE CAPITAL RESERVE BALANCE COMPARISON	8					281,754	281,754

Explanation of Expenditures:
The above schedule reflects both the recorded and held balance for the Fire Company Capital Reserve Account.

1) The 2020 Township Budget Contribution of $106,150 transfer occured on the second week of June as a majority of the current year collections for Real Estate Taxes have been received from Berkheimer allowing the General Fund Transfer.
2) In 2019, Spring Mill Fire Company requested a $60,000 distribution. A Check was issued & received on 4/26/2019 in whole for the requested amount. Barren Hill requested a distribution of $123,703. A check was issued & received on 10/18/2019
3) Interest posted in the amount $945 to book balance as per monthly bank statements received in 2020.
4) The account balance for the Fire Capital Reserve account as per January 1, 2020 was $174,658, which comprised of prior year deposits and interest earned
5) The Township earned $945 in interest based on balances held. Interest earned is rolled over into the bank balance to maximize compound interest.
6) The Township has not received any distribution requests in the current year.
7) $106,150 have been wired into the Reserve for current year Township contribution.
8) The Township's Records and the Bank balance mirror leaving no variance to be reconciled.

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: NICHOLAS W. WEAVER, FIRE MARSHAL

Subject: **8/19/20 ESB FM Report**

Date: August 14, 2020

cc:

- Miscellaneous:
  - None

- Incidents:
  - 6/29/20 Hilton Hotel
    - A disturbed guest broke out a window on the second floor and set off two sprinkler heads manually flooding the second and first floors. 8 families had to be relocated.
  - 7/5/20: 4069 Thompson Road Dryer fire
  - 7/6/20: Severe thunder storms affected the area, minimal impact on Whitemarsh
  - 7/10/20: Tropical Storm Fay-1 to 4 inches of rain predicted
  - 7/17/20: 4132 Christie Circle Dwelling fire
  - 7/28/20: Ridge Pike/Spring Mill Rd Trash truck fire
  - 7/28/20: 705 Germantown Pike Exterior fire with extension to a dwelling
  - 8/4/20-8/6/20 Tropical Storm Isaias
    - Significant rain and wind causing damage and flooding
    - 36 fire incidents handled during event, 8 water rescues
    - Requested input for an After Action Report that is being drafted

- Fire & EMS Departments:
  - Application Submitted to PECO for pre-emption at Hector/Cedar Grove
    - Update: Application to attach the pre-emption equipment to the PECO poles was approved by the PUC on July 7, 2020, and PECO is now in process of conducting engineering and design analysis
  - Had the Fire Box Map drafted and working on errors
    - Copies dropped off at Fire & EMS stations
    - Working on separating it into grids or boxes with our Engineer

- Emergency Management:
  - See below for COVID-19 info
  - 6/26/20: Demonstration held a Mile's Park to educate children/youth

Nicholas W. Weaver
Fire Marshal
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 610-825-3535 ext. 2614
Email: nweaver@whitemarshtwp.org

    - 6/28/20: PA Women Rise held a demonstration at Mile's Park
    - 7/4/20: PW Activist Group held a demonstration at Mile's Park
    - 7/12/20: Demonstration held at Miles Park
        - Residents submitted complaints that the demonstration was conducts and participated by non-residents. Local residents have inquired and plan to hold a demonstration to support first responders this fall after vacation season, date TBD.
    - MIRT and Civil Unrest information sent into County for possible reimbursement
    - Met with MontCo DPS to review our EOP. On 7/23/20
        - Conducting a review and overhaul of EOP, to be done by end of September
    - Colonial SD virtual until 11/30/20 & GA is returning to classrooms

- Inspections/Code Enforcement:
    - Provided occupant load cards to places of assembly upon requests
    - Established Business list from tax records: over 1500 taxable commercial properties with multi-tenant properties not accounted for
    - Fire Code/Existing Building Inspection Ordinance
        - Approved to advertise the ordinance on 8/14/20
        - Working with Solicitor for final draft to be presented in September Meeting
    - Alarm and Open Burn Ordinance Review
        - The alarm ordinance lacks penalties for nuisance alarms
        - Open Burn ordinance is contradictory between two of them
    - Met with GA and spoke with Colonial on upcoming school year with emergency preparedness commonwealth and local requirements
        - Seeking guidance from Commonwealth and coordinating with Plymouth and Conshohocken to have a unified plan for Colonial SD

- Fire Prevention/Safety
    - Smoke Detector Installations have started again and all residents waiting have been scheduled
        - We have provided 150 smoke detectors for our residents
    - Conducted Elevator Safety Training for Spring Mill Presbyterian one 7/22/20

- COVID-19
    - Declaration of Emergency is still in effect
    - Contact with Police, EMS, & fire companies for planning and supply status
    - Working with Whitemarsh Ambulance to ensure our emergency services follow the proper protocols while interacting with the public, as well as ensuring EMS has what they need
    - Have made contact with all medical care facilities, grocery stores, and pharmacies in town. Will continue to follow up with them to see their status
    - Responders are instructed to be vigilant and utilize social distancing if possible
    - Assisted Park & Rec with drafting and implementing a safety plan for the re-opening of Summer Camp
    - Request for Public Assistance
        - Township Grant submitted, reviewed by PEMA, and sent to FEMA.

Whitemarsh Township Emergency Services Board

August 19, 2020

Barren Hill Volunteer Fire Company Report

- **<u>Operation Statistics – Fire Chief Chris Schwartz</u>**
  - **Calls for Service – January through July 2020** – 314 Calls for Service
    - 3,564 Personnel Responses - Average 11.35 personnel per response
      - Yearly Notable Responses
        - 19 – Building Fire Responses
        - 8 – Vehicle Fire Responses
        - 7 – Rescue Responses
        - 9 – Rapid Intervention Team Responses
    - **Equates to approximately 3,564 Volunteer personnel response hours**
  - **Training – January 2020 through May 2020 – 15 Training Nights**
    - In person training was suspended due to the Coronavirus Pandemic between March 16, 2020 and July 6, 2020
    - 320 Training Night Participants
      - Average 21.3 personnel per training night
    - **YTD Personnel training Hours – 960 hours**
  - **Special Services – January 2020 through May 2020 –** 73 Special Services
    - 302 Special Service Participants
      - 26 of the Special Services have been to evaluate and place smoke detectors in residences in our District with the Fire Marshal's Office
    - **Equates to approximately 604 Volunteer personnel hours**
  - **2020 TOTAL ESTIMATED VOLUNTEER HOURS: 5,128**

- **<u>Operations Report</u>**
  - BHVFC responds to several mutual aide municipalities as a Rapid Intervention Team. The purpose of the Rapid Intervention Team is to provide trained Firefighters whose sole purpose on an active fireground is to rescue trapped firefighters who cannot self-rescue. Fortunately, and thankfully, the RIT crews are rarely placed into service but are a necessity on every active fireground. On July 14, 2020, our RIT crew was placed into service in Norristown during a house fire where a firefighter became ill on a rooftop and required rescue from the roof. He was transported to the Hospital and has since recovered.

- **APPARATUS**
  - The 2020 Ford Expedition has fallen victim of the COVID19 Pandemic. Materials and labor are on backorder and has backlogged the Company doing the upfit. Currently, we are hopeful for some time at the end of August but morel likely September 2020.
  - The 2019 Spartan Gladiator Rescue Pumper has returned to the Township from the dealer and is in service.
  - The 1997 Sutphen Tower Ladder is currently out of service for maintenance work. It is expected to be out of service for two to three weeks.
  - The 2004 Chevrolet Tahoe has been sold at auction. The Township was notified to remove the vehicle from the insurance policies.

- **BHVFC COVID19**
  - BHVFC is continuing with the modified response procedures that have been in place since their issuance on March 16, 2020.
  - The building was re-opened on July 6, 2020 on a limited basis to our members. At that same time, in person training exercises were re-started. The limited re-opening and training exercises are in accordance with the applicable CDC / Government guidelines and mandates. This limited opening has allowed our Volunteers to get back to business and what most consider a normal part of their lives.
    - Although the building is open for our members, remains closed to the Public. The Hall Rental facility will remain closed indefinitely. This closure of the hall rental facility includes our building as a voting / polling place which the County has been made aware of.

<u>Administration – President Renard Rose</u>

- We are still communicating with Verizon on the start of the cell tower project however, everything has been slow due to COVID19.

- Our front digital sign has been approved for work by the Insurance company and we hope to have that back in service in the near future. The sign was destroyed after being hit by a vehicle that lost control traveling on Germantown Pike.

- We have begun evaluating the financial burden that the COVID19 pandemic will have on the fire company. We are expecting a substantial financial burden to the Fire Company for minimally 2020. (2021 will depend on the pandemic status) At the current time, we expect and are planning for:
  - Approximate 83% loss in revenue from our annual hall rental fees since the hall is closed to rentals

- Unknown loss in our annual fund drive due to residents own financial hardships caused by the pandemic.
    - The fund drive was mailed out and to date, the number of returns are down compared to the previous year.
- The lease with one of our tenants has been terminated early. The lease was terminated in year #1 of a 5-year lease extension. On the guidance of our Attorney, a negotiated termination was reached. None the less, we will be searching for a new tenant. Until a new tenant is located, we will lose a substantial amount of monthly income.

BHVFC / SMFC Joint Projects

- **Recruitment & Retention Grant**
    - This grant project is still active with both Companies working weekly with our marketing company. Direct mail post cards have hit every mailbox in Whitemarsh twice. Additionally, the duty crew program has allowed for additional daytime and nighttime staffing for each fire company.

WHITEMARSH COMMUNITY AMBULANCE ASSOCIATION
SERVING WHITEMARSH TOWNSHIP SINCE 1956

P.O. BOX 376
4019 JOSHUA RD
LAFAYETTE HILL, PA 19444-1414

August 2020

COVID Update

Calls/Stats

- Call Volume through July 2020: 2243
  - 911:1149
  - Non-emergency transport: 1094
  - Call volume is down 327 from last year

Con-Ed/Training

- Narcan admins: 10
- Blood Draws: 6
- Toradol admins for pain management: 5
- No excited delirium patients
- We are available to instruct CPR classes. If you know anyone who is interested, please let me know.

318 Trucks

- We will be converting 318-4 into our new bariatric truck. Once this is complete, we will set up training with the fire departments.

Standbys

- We did a standby at Germantown Academy for their graduation
- We do not have any upcoming standbys

Misc

- Call volume has been down due to Covid
- We would like to request to work with the Township to get our staff ID cards

Respectfully submitted,
Rebecca Werner
Chief of Operations

NON-EMERGENCY: (610) 828-0955 EMERGENCY: 911 FAX: (610) 834-7454

WEBSITE: WWW.WHITEMARSHEMS.ORG EMAIL: WCAA318@WHITEMARSHEMS.ORG

WHITEMARSH TOWNSHIP

To: Emergency Services Board

From: RICHARD L. MELLOR, JR., TOWNSHIP MANAGER

Subject: **Township Manager's Report – August 19, 2020**

Date: August 13, 2020

cc:

- **COVID 19 –Township Operations**
  - Whitemarsh Township employees returned to the office to work a normal schedule on June 1, 2020. The public is permitted in the building during normal office hours, although we do encourage appointments. All visitors are required to wear a mask and practice social distancing. All PPE's for Township employees are being coordinated through Nick Weaver. Township meetings will remain virtual for the foreseeable future.

- **Creekside Intersection Improvements –**
  - Flourtown/Cricket and Stenton - JDM will start the last phase of the intersection work the week of August 17th. The first 2 weeks will be done under flagging. This will allow the other intersection to complete their detour work on Stenton Avenue. We anticipate they will complete all the intersection work in 6-8 weeks.
  - Joshua/Stenton – Highway Materials, Inc. has completed the first two sections of the intersection on Joshua Road. They are currently working on Stenton (Cricket Club side) and should be moving the other side of Stenton in early September.
  - Flourtown/Joshua – HMI anticipates work to start on this intersection in the fall this year.

- **Ridge Pike Widening Project** – Montgomery County is continuing progress on the final widening plans for the section of Ridge Pike between Crescent Avenue and Northwestern Avenue. They are acquiring right-of-way from property owners along the corridor at this time. They anticipate construction to start in 2021. Detours and construction phasing will be discussed prior to the start of work.

- **Tropical Storm Isaias** – thank you to all the Emergency Services for responding to numerous calls for service during and after this storm.

- Montgomery County is moving forward with the repairs to Butler Pike. They have started repair work and are continuing to coordinate with the underground utilities to relocate lines. As of now they are on schedule to have the road re-open in late 2020.

- Reminder to provide any injuries or property damage claims to the Township in a timely manner so we can process accordingly with our insurance company.

- If you have any information from your organizations that you would like to promote through the Township media outlets, please forward to Assistant Manager Sean Halbom at shalbom@whitemarshtwp.org.

- Attached is the financial report through July 31, 2020.

Attachment

Richard L. Mellor, Jr.
Township Manager
616 Germantown Pike
Lafayette Hill, PA 19444
Phone: 484-594-2601
Email: rmellor@whitemarshtwp.org

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE FOR TOWNSHIP EMERGENCY SERVICES PROVIDERS WITH 2019 COMPARATIVE BALANCES
AS OF JULY 31, 2020

ACCOUNT GROUP	NOTES	BARREN HILL FIRE CO	SPRING MILL FIRE CO	CONTRIBUTION TO FIRE CO CAPITAL RESERVE	TOTAL FOR FIRE COMPANIES	WHITEMARSH COMMUNITY AMBULANCE	TOTAL BUDGETED EMERGENCY SERVICE PROVIDERS	YEAR TO DATE ACTUAL 6/11/2020	VARIANCE	TOTAL 2019 ACTUAL EMS COSTS
DIRECT SUBSIDY PAYMENTS										
TOWNSHIP CONTRIBUTION FROM REAL ESTATE TAX	1	76,150	76,150	106,150	258,450	0	258,450	182,300	76,150	252,465
TOWNSHIP APPROPRIATION FOR AMBULANCE	2	0	0	0	0	200,000	200,000	100,000	100,000	145,000
PAY PER CALL REWARDS PROGRAM	3	27,500	27,500	0	55,000	5,000	60,000	0	60,000	50,920
SUB-TOTAL		103,650	103,650	106,150	313,450	205,000	518,450	282,300	236,150	448,385
BILL PAYMENTS / IN-KIND COST PAID BY TOWNSHIP										
INDEPENDENT AUDIT	4	5,000	5,000	0	10,000	5,000	15,000	0	15,000	17,025
FUEL: GASOLINE / DIESEL	5	7,350	7,350	0	14,700	10,980	25,680	11,564	14,116	31,631
PAID DRIVERS SALARY - QUARTERLY PAYMENTS	6	200,000	200,000	0	400,000	0	400,000	200,000	200,000	350,000
FIRE COMPANIES - PAID DRIVER BENEFITS	7	58,512	58,512	0	117,024	0	117,024	29,291	87,733	50,325
FIRE HOUSE SOFTWARE	8	2,200	2,200	0	4,400	0	4,400	1,840	2,560	3,680
TOTAL BILL PAYMENT/ IN KIND COSTS PAID BY TOWNSHIP		273,062	273,062	0	546,124	15,980	562,104	242,695	319,409	452,661
GRAND TOTAL WHITEMARSH TOWNSHIP ASSISTANCE		376,712	376,712	106,150	859,574	220,980	1,080,554	524,995	555,559	901,046

Explanation of Expenditures:
The above schedule is for Emergency Service amounts paid out of the Whitemarsh Township General Fund.

1) The Total Township Real Estate Tax Millage of 2.3633 for 2020 includes .4869 mills for Fire Protection. This equates to $76,150 for each of the two Fire Companies. In addition to the the 2020 Capital Reserve Allocation to $106,150 to set aside additional funding for future purchase of Fire Company Equipment and Apparatus. Presently the Fire Company Capital Reserve has a $281,958 balance comprised of $358,362 from prior year contribution and accrued interest, current year interest and contributions of of $107,299, and distributions of $183,703. (See Page 2 for Fire Company Capital Reserve balance schedule)

2) In light of the effects of the COVID-19 Pandemic, $100,000 of the 2020 appropriation to the Whitemarsh Community Ambulance was released and the remained will be released following the completion of their 2019 Audit.

3) Pay per call reimbursements for 2020 will be paid after the end of the calendar year to the Fire Companies and the Whitemarsh Ambulance after the Fire Marshall reviews and approves the requests. The 2019 Pay Per Call Cost issued were $50,920.

4) The Township budeted $15,000 for the costs of auditing Barren Hill, Spring Mill Fire Company, & Whitemarsh Ambulance. Submission of audits are required before the Township releases the Township Contribution for Real Estate Tax millage to the Fire Companies as explained above in footnote #1 as well as the Ambulance appropriation.

5) The Township paid $11,564 for EMS Gasoline through July 2020. Gasoline for the Fire Companies and the Ambulance are allocated based upon monthly meter readings.

6) The Township budgeted $400,000 for Paid Driver Salaries in 2020. $200,000 has been issued for this benefit through the end of July 2020. Township added $150,000 for Full-Time Paid Fire Fighters & $50,000 for Part-Time Fire Fighters ($100,000 each to Barren Hill and Spring Mill) Allocation was instituted at the request of the Fire Companies as a means of improving staffing levels

7) The Township Paid $29,291 for Health Benefits through July 2020. Township budgetted additional funds to the Fire Companies Health Insurance as noted in the line above for the purposes above for the purposes of providing Health Coverage for the two additional Full-Time staff members to be hired in 2019.

8) The Township budgeted $4,400 for Fire House Cloud software for both Barren Hill and Spring Mill Fire Companies in 2020. The Township Paid $1,840 for this benefits through July 2020.

WHITEMARSH TOWNSHIP - GENERAL FUND
2020 YEAR TO DATE - SCHEDULE OF FINANCIAL ASSISTANCE SUPPORTING DETAIL
AS OF JULY 31, 2020

EFF DATE	CHECK NO	VDR NAME	COMMENTS	AMOUNT	Paid Driver	Gasoline	Health Insurance	Audits	Firehouse Software	Capital Reserve Disbursement
1/10/2020	20350	DVIT HEALTH	HEALTH INSURANCE JANUARY 2020	4,184.41			4,184.41			
1/31/2020			GASOLINE - JANUARY	2,320.84		2,320.84				
2/7/2020	20453	DVIT HEALTH	HEALTH INSURANCE FEBRUARY 2020	4,184.41			4,184.41			
2/29/2020			GASOLINE - FEBRUARY	1,473.16		1,473.16				
3/6/2020	20542	DVIT HEALTH	HEALTH INSURANCE MARCH 2020	4,184.41			4,184.41			
3/31/2020			GASOLINE - MARCH	2,094.14		2,094.14				
4/3/2020	20632	BARREN HILL FIRE CO	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020	20652	SPRING MILL FIRE CO.	1ST QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
4/3/2020	20634	DVIT HEALTH	HEALTH INSURANCE APRIL 2020	4,184.41			4,184.41			
4/30/2020			GASOLINE - APRIL	597.61		597.61				
5/8/2020	20737	DVIT HEALTH	HEALTH INSURANCE MAY 2020	4,184.41			4,184.41			
5/13/2020	20612	ESO	FIREHOUSE SOFTWARE	1,840.00					1,840.00	
5/30/2020			GASOLINE - MAY	861.34		861.34				
6/5/2020	20811	DVIT HEALTH	HEALTH INSURANCE JUNE 2020	4,184.41			4,184.41			
6/30/2020			GASOLINE - JUNE	2,119.80		2,119.80				
7/1/2020	20968	DVIT HEALTH	HEALTH INSURANCE JULY 2020	4,184.41			4,184.41			
7/7/2020	20984	BARREN HILL FIRE CO	2ND QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
7/7/2020	20985	SPRING MILL FIRE CO.	2ND QTR PAID DRIVER ALLOCATION	50,000.00	50,000.00					
7/31/2020			GASOLINE - JULY	2,096.85		2,096.85				
			Totals	242,694.61	200,000.00	11,563.74	29,290.87	-	1,840.00	-
			Payments issued		8.00	12.00	12.00			
			Average per month (Quarter for Paid Driver)		25,000.00	963.65	2,440.91			

WHITEMARSH TOWNSHIP - CAPITAL RESERVE FUND
2020 YEAR TO DATE - SCHEDULE FOR FIRE COMPANY CAPITAL RESERVE
AS OF JULY 31, 2020

ACCOUNT GROUP	NOTES	VDR NAME BARREN HILL FIRE CO	SPRING MILL FIRE CO	CURRENT YEAR TOTALS	PRIOR YEAR HISTORY	COMBINED TOTALS	YEAR TO DATE ACTUAL 7/31/2020
BOOK BALANCE RECONCILIATION							
TOWNSHIP CONTRIBUTION TO FIRE CO CAPITAL RESERVE	1	103,205	166,908	106,150	347,667	453,817	
DISTRIBUTION	2			0	(183,703)	(183,703)	
INTEREST ACCRUED	3	5,922	5,922	1,149	10,695	11,844	
SUB-TOTALS		109,127	172,830	107,299	174,658	281,958	
BANK BALANCE RECONCILIATION							
BEGINNING OF THE YEAR BALANCE	4						174,658
CURRENT YEAR INTEREST	5						1,149
WITHDRAWLS	6						0
DEPOSITS	7						106,150
TOTAL BANK BALANCE							281,958
FIRE CAPITAL RESERVE BALANCE COMPARISON	8					281,958	281,958

Explanation of Expenditures:
The above schedule reflects both the recorded and held balance for the Fire Company Capital Reserve Account.

1) The 2020 Township Budget Contribution of $106,150 transfer occured on the second week of June as a majority of the current year collections for Real Estate Taxes have been received from Berkheimer allowing the General Fund Transfer.
2) In 2019, Spring Mill Fire Company requested a $60,000 distribution. A Check was issued & received on 4/26/2019 in whole for the requested amount. Barren Hill requested a distribution of $123,703. A check was issued & received on 10/18/2019
3) Interest posted in the amount $1,149 to book balance as per monthly bank statements received in 2020.
4) The account balance for the Fire Capital Reserve account as per January 1, 2020 was $174,658, which comprised of prior year deposits and interest earned
5) The Township earned $1,149 in interest based on balances held. Interest earned is rolled over into the bank balance to maximize compound interest.
6) The Township has not received any distribution requests in the current year.
7) $106,150 have been wired into the Reserve for current year Township contribution.
8) The Township's Records and the Bank balance mirror leaving no variance to be reconciled.