

**WHITEMARSH TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
March 29, 2016**

A Regular Monthly Meeting of the Whitemarsh Township Board of Supervisors was called to order on Thursday March 29, 2016 at 7:00PM in the Whitemarsh Township Building, 616 Germantown Pike Lafayette Hill, Pennsylvania.

**Supervisors Present:** Amy Grossman, Chair; Missy Sterling, Vice Chair; Laura Boyle Nester; and James A. Totten

**Also present:** Richard L. Mellor, Jr., Township Manager; Sean P. Kilkenny, Esquire, Township Solicitor; Charles L. Guttenplan, AICP and James C. Sullivan, P.E., Township Engineer.

**PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE FOR TROOPS SERVING HERE AND ABROAD**

**ANNOUNCEMENTS**

Supervisor Sterling announced:

**ELECTRONICS COLLECTION PROGRAM**

Please mark April 20 for electronics pick up. The Township Public Works Department will pick up electronics left out on the front curb of the residence (just like trash collection) on the designated date.

**DRUG TAKE BACK**

Saturday, April 30 is Drug Take Back Day. Drop off is at the Whitemarsh Township Police Station. Just drop off and go - no forms, no questions.

**EARTH DAY RECYCLING BIN DECORATING CONTEST**

Celebrate Earth Day by decorating a recycling bin. Form a group from with your class or scout groups or even as a family. Those interested in participating can pick up a recycling bin at the Parks and Rec office f to decorate for our Earth Day. Winners will be displayed at Township Day and also awarded prizes!

**APPROVAL OF MINUTES**

**1. March 10, 2016**

On a motion by Supervisor Sterling, seconded by Supervisor Totten (Vote 4-0) the Board of Supervisors approved the March 10, 2016 meeting minutes.

**PUBLIC HEARINGS**

## **BOARD PUBLIC DISCUSSION ITEMS**

### **ACTION ITEMS**

#### **Ordinances**

None

#### **Resolutions**

None

#### **Motions**

##### **1. Notice of Intent (NOI) - Andorra Creek Streambank Project**

Mr. Sullivan explained Out of Site Infrastructure, Inc. is the lowest responsive bidder for both the Base Bid and the Alternate Bid for the project. He said it is understood, based on consultation with the Township Manager that sufficient funds are available in the capital budget to fund the difference between the low Base Bid for this project and the \$300,000.00 Watershed Restoration and Protection Program grant the Township received for this project. He said it is therefore recommended that the Board of Supervisors authorize the Township Engineer's office to issue a Notice of Intent to Award to Out of Site Infrastructure, Inc. for the Base Bid cost of \$664,854.79. Final awarding of the contract is contingent upon a successful outcome to the required Responsible Contractor Determination that will be performed by the Township Engineer's.

Chair Grossman asked that he remind the Board and residents what area is affected and what this will provide. Mr. Sullivan stated this is a stream bank stabilization project that starts at Evergreen Drive, goes into the Reserve at Lafayette Hill along the stream bank channel. He said it is a constructed wetlands plan with wetland landscaping. He stated it will slow water down, somewhat, from that point, which is the top of the watershed.

On a motion by Supervisor Nester, second by Supervisor Sterling (Vote 4-0) the Board of Supervisors authorized the Township Engineer's office to issue a Notice of Intent to award the Andorra Creek Streambank Restoration project bid to Out of Site Infrastructure, Inc. for the base bid amount of \$664,854.79

##### **2. Bid Authorization and Advertisement - 2016 Road Paving Program**

Mr. Sullivan stated the contract documents for the 2016 Road Program have been completed and the project is now ready to go out to bid. The following roadways have been scheduled for resurfacing as the base bid:

- Roberts Avenue - from Hallowell Street Line to its Dead end.
- Summit Avenue - from Hallowell Street to Durant Street.
- Emerson Drive - from Joshua Road to Cul-de-sac end.
- Christie Circle - from Emerson Drive to Cul-de-sac end.
- Hellman Road - from Emerson Drive to Cul-de-sac end.

Stevenson Circle - from Helman Road to Cul-de-sac end.  
 Franklin Way - from Flourtown Road to its dead end.  
 Farmar Lane - from Bethlehem Pike to Church Road.  
 Fairfield Drive - from Farmar Lane to Farmar Lane.  
 Brooke Lane - from Barren Hill Road to the beginning of the required full depth reconstruction.  
 Brooke Lane - full depth reconstruction of the 24+ foot wide cartway from the end of required milling to Cul-de-sac end.  
 Rebel Road - between Edmonds Road and Mathers Mill Road.  
 Mathers Mill Road - between Edmonds Road and Edmonds Road.  
 Quarry Lane - between Mathers Mill Road and Cul-de-sac end.  
 Joshua Road Access Street — between Emerson Drive and Third Street.

Mr. Sullivan advised that Roberts Avenue, Summit Avenue, Farmar Lane and Fairfield Drive have recently had trench excavations and restorations as part of a water main replacement project performed by Aqua PA and they will pay the Township the cost of repaving half the roadway width which would have otherwise been completed by Aqua in accordance with Township policy. In addition, the Whitemarsh Township Authority will contribute an amount to be determined to offset the cost of the full depth reconstruction of Brooke Lane due to damage that was caused during the installation of a sanitary sewer main last year.

He said the following work will be included as an alternate to the base bid:

Resurfacing all asphalt areas at the Department of Public Works / Whitemarsh Township Authority facility and a full depth reconstruction of the northbound travel lane of Campus Drive from 5105 Campus Drive to Butler Pike.

Chair Grossman asked Mr. Sullivan to clarify the timeline for the road paving. He agreed it will be done between the end of June (after school is out) and should be finished before Labor Day.

On a motion by Supervisor Sterling, second by Supervisor Totten (Vote 4-0) the Board of Supervisors authorized the 2016 road paving bid for advertisement.

### **3. Allocation of Funds - Shredding Day Donations**

Mr. Mellor explained the Annual Spring Shredding Day was held on Saturday, March 12 at the Miles Park Lower Parking Lot from 8am to 12pm. The event was a great success with an estimated 400+ vehicles helping the environment through recycling and protecting their security by shredding personal documents. The Parks and Recreation Department partnered with the Barren Hill Fire Company to accomplish a great day. Proshred Security reported the Township residents almost filled two trucks to capacity with 20,000 lbs. of paper or 10 tons. The community event environmental impact equates to saving 170 trees, 40,000 kilowatts of energy, 30.00 cubic yards of landfill space and 70,000 gallons of water.

In addition the residents of Whitemarsh were once again very generous with the local organizations donating \$2,774.01 in day-of donations. The Township expresses its gratitude to Horizon Waste Services for being an event sponsor to help offset costs. After expenses, the organizational split comes to \$1,401.42 for the Parks and Recreation Department and \$1,401.42 for the Barren Hill Fire Company. He also thanked Sandy Singrella, Township Receptionist and President of Whitemarsh Community Ambulance who is always in attendance at Shredding Day to help.

On a motion by Supervisor Sterling, second by Supervisor Nester (Vote 4-0) the Board of Supervisors allocated \$1,401.42 in donations received from the Spring Shredding Day to Barren Hill Fire Company for volunteering their services in coordinating activities on the day of the event

**4. Escrow Release No. 15; \$6,727.71 - Reserve at Creekside; Stenton Avenue**

On a motion by Supervisor Sterling, second by Supervisor Nester (Vote 4-0) the Board of Supervisors authorized escrow release #15 for Reserve at Creekside, Stenton Avenue in the amount of \$6,727.71

**5. Board Resignation - Laura Gordon from Media Communications Advisory Board**

On a motion by Supervisor Sterling, second by Supervisor Totten (Vote 4-0) the Board of Supervisors accepted the resignation of Laura Gordon from the Media Communications Advisory Board and thank Laura for her volunteer service to the Whitemarsh Township

**6. February 2016 Expenditures and Payroll and Pension Plan Paid Costs**

On a motion by Supervisor Sterling, second by Supervisor Nester (Vote 4-0) the Board of Supervisors approved expenditures totaling \$675,097.84; payroll totaling \$558,622.11 and pension paid costs totaling \$5,135.42 for February 2016.

**7. Board of Supervisor Appointment**

Chair Grossman explained the Township advertised if a resident was interested in filling the vacancy on the Board of Supervisors and the Township received 8 candidates for the position. At the March 10, 2016 meeting the candidates spoke to the Board of Supervisors about their experiences in the Township. She thanked all of the candidates who came out to the meeting.

Supervisor Sterling thanked all of those who came out for their commitment.

Supervisor Totten spoke of his opposition to the candidate nominated.

Supervisor Nester responded to Supervisor Totten's comments.

On a motion by Supervisor Sterling, second by Supervisor Nester (Vote 3-1, Supervisor Totten voting nay) the Board of Supervisors nominated Michael Drossner to fill the vacancy on the Whitemarsh Township Board of Supervisors.

**PUBLIC COMMENT PERIOD**

Michael Drossner (Birch Drive) thanked the Board for his appointment and their confidence in him to serve on the Board. He said he looks forward to working with the Board to continue to make Whitemarsh a great place to work and a great place to live.

Fran McCusker (Westaway Drive) thanked the Board for giving him the opportunity to tell them what he does for the community in Whitemarsh. He stated he believed Mr. Drossner is a great candidate and he is glad he is on the Board. He said he feels the Township is in good hands going forward.

## **BOARD MEMBER COMMENTS**

## **ANNOUNCE EXECUTIVE SESSION**

Chair Grossman announced the Board of Supervisors held an Executive Session before the public meeting where the Board discussed litigation.

## **ADJOURNMENT**

On a motion by Supervisor Sterling, seconded by Supervisor Totten, the meeting was adjourned at 7:30 PM.

Respectfully submitted,

Richard L. Mellor, Jr.  
Township Manager