

**WHITEMARSH TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
PUBLIC MEETING MINUTES**

JANUARY 7, 2019

The Annual Organizational Meeting of the Whitemarsh Township Board of Supervisors was held on Tuesday, January 7, 2019 at 8:00 PM, in the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, PA.

Supervisors Present: Amy Grossman, Melissa S. Sterling, Michael Drossner, Fran McCusker and Laura Boyle Nester.

Also Present: Richard L. Mellor, Jr., Township Manager.

PLEDGE OF ALLEGIANCE

SELECTION OF TEMPORARY POSITIONS

On a Motion by Supervisor Drossner, seconded by Supervisor Sterling (Vote 5-0), Supervisor Laura Boyle Nester was appointed as the Temporary Chair for the Whitemarsh Township Board of Supervisors.

On a Motion by Supervisor Grossman, seconded by Supervisor Sterling (Vote 5-0), Richard L. Mellor, Jr. was appointed as the Temporary Secretary of Whitemarsh Township.

ELECTIONS OF BOARD CHAIR AND VICE-CHAIR

On a Motion by Supervisor Drossner seconded by Supervisor McCusker (Vote 5-0) Supervisor Melissa S. Sterling was elected Chair of the Board of Supervisors for Whitemarsh Township.

On a Motion Supervisor McCusker seconded by Supervisor Drossner (Vote 5-0), Supervisor Amy P. Grossman was elected Vice-Chair of the Board of Supervisors for Whitemarsh Township.

APPOINTMENTS

On a Motion by Supervisor Drossner, seconded by Supervisor Grossman (Vote 5-0), Richard L. Mellor, Jr. was appointed Township Manager and Secretary by approving his employment agreement with the Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Grossman (Vote 5-0), Nathan Crittendon was appointed Interim Finance Director and Treasurer of Whitemarsh Township.

On a motion by Supervisor McCusker, seconded by Supervisor Grossman (Vote 5-0), Sean Halbom was appointed Assistant Secretary of Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Grossman (Vote 5-0), Christopher P. Ward was appointed Chief of Police of Whitemarsh Township.

On a Motion by Supervisor Grossman, seconded by Supervisor Drossner (Vote 5-0), Charles L. Guttenplan, AICP PP was appointed Zoning Officer of Whitemarsh Township.

On a Motion by Supervisor Grossman, seconded by Supervisor Drossman (Vote 5-0), Sean P. Kilkenny of the Law Offices of Sean Kilkenny was appointed Solicitor for Whitemarsh Township.

On a Motion by Supervisor Grossman, seconded by Supervisor Nester (Vote 5-0), Krista Heinrich, P.E. of the T & M Associates was appointed Engineer for Whitemarsh Township.

On a Motion by Supervisor Drossner, seconded by Supervisor Grossman (Vote 5-0), the following Nominees were appointed to serve on the Vacancy Board for 2019:

- Shari Petrakis (Supervisor Boyle Nester’s Nominee)
- Beth Waks (Supervisor Grossman’s Nominee)
- Ari Greis (Supervisor Drossner’s Nominee)
- Debra Brenner (Supervisor Sterling’s Nominee)
- Chris Solecki (Supervisor McCusker’s Nominee)

Various Board, Commission, and Committee Member Reappointments

On a Motion by Supervisor McCusker, seconded by Supervisor Grossman (Vote 5-0), the Board of Supervisors re-appointed the following individuals to the appropriate Boards and Commissions for the appropriate terms:

NAME	BOARD OR COMMISSION	TERM	TERM ENDING
Stanley Casacio	Zoning Hearing Board	5 year	12/31/2023
Randi Rubin Goldstein	Zoning Hearing Board (Alternate)	3 year	12/31/2021
Vincent Manuele	Planning Commission	4 year	12/31/2022
David D'Amore	Shade Tree Commission	5 year	12/31/2023
Kevin Kissling	Park and Recreation Board	4 year	12/31/2022
Megan O'Rourke	Park and Recreation Board	4 year	12/31/2022
Jacinta (Jacy) Toll	Library Board	3 year	12/31/2021
Alex Pientka	Historical Architectural Review Board	4 year	12/31/2022
John Lukens	Emergency Services Board	3 year	12/31/2021
Eileen Behr	Emergency Services Board	3 year	12/31/2021
Joan Biddle	Open Space Committee	3 year	12/31/2021
Mark Cratin	Media Communications Advisory Board	3 year	12/31/2021
Jennifer Etkin	Human Relations Commission	3 year	12/31/2021

ANNOUNCEMENTS

Supervisor Grossman announced:

The Whitmarsh Township Parks and Recreation Department is hosting its 2nd Annual Clothing Drive on Friday, January 18 from 8:00AM – 2:00PM, Saturday, January 19 from 8:00AM – 12:00PM and Monday, January 21 from 8:00AM -12:00PM. Lightly used women’s, men’s, and children’s clothes and accessories can be bagged and dropped off at the Cedar Grove Barn during these times. Proceeds from the event benefit Whitmarsh Township Day and the Colonial Neighborhood Council. See the Township website for additional information.

Christmas Trees can be left out at the curb for pick up with yard waste; there is no special tree pickup schedule.

APPROVAL OF MINUTES

1. December 13, 2018

On a motion by Supervisor Grossman, seconded by Supervisor Drossner (Vote 5-0) the Board of Supervisors approved the December 13, 2018 meeting minutes.

BOARD PUBLIC DISCUSSION ITEMS

1. SLD#09-15; Cellco Partnership d/b/a/ Verizon Wireless/5175 Campus Drive – Conditional Preliminary/Final Plan

Mr. Guttenplan explained SLD #09-15, Cellco Partnership d/b/a Verizon Wireless, 5175 Campus Drive, Plymouth Meeting, is for a revised Preliminary/Final Land Development Plan. The applicant is proposing a 9,000 sq. ft. building addition and installation of back-up generators and some other electrical upgrades at this site. This is Verizon's business facility, containing major switching equipment. The Board approved prior proposals for this site on two previous occasions. The first proposal was for a 10,000 sq. ft. building addition and back-up generators. The applicant then scaled back its proposal dramatically, eliminating the building addition and back-up generators. The scaled-back plan included certain site improvements to the parking areas, electrical upgrades, fencing and security gates, and internal improvements to the existing building and was approved by the Board on July 20, 2017. Some recent landscape improvements, together with extensive existing landscaping, make it infeasible to install additional landscaping that would be required by the currently proposed plan. The applicant therefore requested a waiver to allow payment of a fee in lieu of required landscaping as part of the current proposal. This was reviewed by the Shade Tree Commission at a meeting on December 4th and recommended for approval; they recommended that the fee (\$5,775) be placed in a fund dedicated to planting trees on Township properties. In addition, the applicant required the re-approval of one variance (for certain accessory equipment in the front yard). That variance was granted by the Zoning Hearing Board on October 10, 2018. The Planning Commission reviewed this plan at their December 11, 2018 meeting. After a brief discussion, including clarification of how this proposal differs from previous ones for this site, and presentation of the proposed waivers, the Commission passed a motion to recommend preliminary/final plan approval and also to recommend that the Board of Supervisors grant the requested waivers, subject to those dealing with stormwater management being approved by the Township Engineer.

Christopher Shubert, Attorney for applicant, explained Verizon is looking to add a two story addition to the western side of the building and explained the current proposed addition. He explained with the landscaping that is currently on the property they physically can't get any more trees planted. He stated Verizon is offering a fee-in-lieu of the landscaping. He also spoke about stormwater management.

Supervisor Nester stated the arborist went through the property and is in full agreement there is no room for additional trees.

Peter Cornog (Church Road) asked the Manager how the fee-in-lieu of is tracked so it doesn't get put into the general fund. Mr. Mellor stated the Finance Department tracks all fees-in lieu of, as a separate line item and the funds will only be used for tree re-planting. There was a discussion about how the funds are allocated and who makes the decision on what trees are planted and when.

RESOLUTIONS

1. SLD#09-15; Cellco Partnership d/b/a/ Verizon Wireless/5175 Campus Drive – Conditional Preliminary/Final Plan

On a Motion by Supervisor Drossner, seconded by Supervisor Nester (Vote 5-0), the Board of Supervisors adopted resolution #2019-04 granting Conditional Preliminary/Final Plan approval for SLD #09-15; Cellco Partnership d/b/a Verizon Wireless/5175 Campus Drive for the construction of a 9,000 square foot building addition and installation of backup generators.

2. Establishing Board of Supervisor Meeting Schedule Format

On a Motion by Supervisor Grossman, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors adopted Resolution #2019-01, establishing the Board of Supervisor's Meeting schedule and format for 2019.

3. Establishing Travel and Business Expense Policy

On a Motion by Supervisor Nester, seconded by Supervisor Grossman (Vote 5-0), the Board of Supervisors adopted Resolution #2019-02, establishing the Township Travel and Business Expense Policy for 2019.

4. Establishing Holidays for Non-Uniformed, Non-Union Township Employees

On a Motion by Supervisor Nester, seconded by Supervisor Drossner (Vote 5-0), the Board of Supervisors adopted Resolution #2019-03, establishing the Township Holiday's for Non-Uniformed, Non-Union Employees in 2019.

MOTIONS

1 Selection of Township Depositories

On a Motion by Supervisor Drossner, seconded by Supervisor Grossman (Vote 5-0), the Board of

Supervisors approved the selection of Township Depositories for the deposit of Township funds in 2019.

2. Selection of Auditing Services

On a Motion by Supervisor Drossner, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors approved the selection of Dresslin and Company to audit the Township Financial Statements for 2018.

2. Certify Delegates to PSATS Annual Conference

On a Motion by Supervisor Nester, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors appointed Amy P. Grossman as the voting delegate to the 2019 PSATS Conference on behalf of Whitemarsh Township.

3. Ordinance Advertisement Update to Recycling Ordinance

Mr. Mellor explained this is an update to the Recycling Ordinance that has been worked on extensively in 2018 by the Environmental Advisory Board to provide clarity in the ordinance.

On a Motion by Supervisor McCusker, seconded by Supervisor Drossner (Vote 5-0), the Board of Supervisors authorized the ordinance advertisement for an amendment to update the Recycling Ordinance.

PUBLIC COMMENT

Emmitt Miller (Fountain Green Road) commented on regarding the Hill at Whitemarsh construction easement. He stated they started to construct the road to take the dirt out of the Hill at Whitemarsh Phase II. He explained the construction of the road and it does not accommodate the trail.

Sam Collins (Fountain Green Road) also spoke about the access road and fences at the Hill at Whitemarsh Phase II.

BOARD MEMBER COMMENTS

The Supervisors acknowledged students from Mr. Manero's class at Plymouth Whitemarsh High School who attended the meeting.

Chair Sterling thanked Supervisor Grossman for serving as Chair of the Board of Supervisors for the last four years.

EXECUTIVE SESSION

Chair Sterling announced the Board of Supervisors held an Executive Session prior to the meeting to discuss litigation and personnel.

ADJOURNMENT

On a Motion by Supervisor Drossner, seconded by Supervisor McCusker the Board of

January 7, 2019

Supervisors Annual Organizational Meeting for January 7, 2019 was adjourned at 8:35 PM.

Respectfully Submitted,

Richard L. Mellor, Jr.
Township Manager