

Plymouth & Whitemarsh Townships  
Historical Architectural Review Board  
Meeting Minutes – June 10, 2020

The following HARB members participated via ZOOM telecommunication technology: Jerry Rafter, Tim Ford, David Conroy, Plymouth Township Zoning Officer, Tom Higgins, Ken Parsons, and Robert Sztubinski, Whitemarsh Township Director of Building & Codes. Also in attendance was Michael Drossner, Whitemarsh Township Board of Supervisors Liaison, Charlie Guttenplan, Whitemarsh Township Director of Planning & Zoning, and Kathy Bandish, Plymouth Township Council Liaison. (Karen Coyne was unable to connect electronically.)

1. CALL TO ORDER: The meeting was called to order at 8:38 AM.
2. ANNOUNCEMENTS & CORRESPONDENCE:
  - Meeting was advertised in June 5, 2020 Times Herald in accordance with PA Act 15 authorizing meetings by telecommunication.
  - Minutes for first three months of year need further discussion and will be considered when we can return to in-person meetings.
3. APPROVAL OF MINUTES: May 13, 2020 – approved.
4. OLD BUSINESS:
  - Workshop Meetings – Mr. Parsons asked about future workshops to develop the application requirements and application forms we have discussed at previous meetings. Mr. Rafter suggested that a small committee be established to work on this which would report back to the entire Board.
5. NEW BUSINESS:
  - 6 Marple Lane, Whitemarsh Township – Kazimirz Trzaska, the property owner, and his brother Marcin Trzaska presented a proposal to extend the existing driveway 70 feet to the existing shed. Question was asked if it would be curbed; probably not unless they have to. Mr. Parsons noted there was no historical conflict and Mr. Sztubinski saw no issues. Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 6-0.
  - 6 Catherine Lane ('Maple Hill' Development), Whitemarsh Township – Jim Rubbo, the property owner, presented a proposal for a composite 'Trex' deck, 41' x 19', with an A-frame roof over a portion. It will have 4 steps to the ground; the HOA has given approval. Mr. Rubbo pointed out two aspects different than the rendering: that the end would be squared off, not have hexagon shape; and the columns would be wood without stone bases. It was noted that proposed color is not presented. It was also noted that there is nothing significant historically, and that it would not be visible from the street. Mr. Sztubinski noted that there are no issues from his standpoint. Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 6-0 with

the condition that color samples be presented to the Township and that Township staff confirm that the proposal does not conflict with the District's adopted Design Guidelines.

6. PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY):       None
  
7. HARB MEMBER COMMENTS:  
Mr. Rafter explained that Mr. Guttenplan will be taking over minutes from Mr. Parsons since Mr. Parsons already has many responsibilities as Vice Chair (running several meetings a year), providing the architectural/engineering expertise to the HARB, and working to create a HARB application process. The format for future meetings was also discussed and Mr. Drossner suggested that they continue to be Zoom meetings for now, and that we will continue to discuss when in-person meetings will start up but that we don't want to rush that process; Mr. Conroy suggested that we consider an in-person meeting if a major issue comes before HARB.
  
8. ADJOURNMENT:                   The meeting adjourned at 9:15 AM.

Respectfully submitted,

Charles Guttenplan  
Whitemarsh Township Director of Planning & Zoning/Zoning Officer