

Plymouth & Whitemarsh Townships  
Historical Architectural Review Board  
Meeting Minutes – July 8, 2020

The following HARB members participated via ZOOM telecommunication technology: Jerry Rafter, Tim Ford, David Conroy, Plymouth Township Zoning Officer, Tom Higgins, Ken Parsons, Karen Coyne, and Robert Sztubinski, Whitemarsh Township Director of Building & Codes. Also in attendance was Michael Drossner, Whitemarsh Township Board of Supervisors Liaison, Charlie Guttenplan, Whitemarsh Township Director of Planning & Zoning, and Kathy Bandish, Plymouth Township Council Liaison.

1. CALL TO ORDER: The meeting was called to order at 8:33 AM.
2. ANNOUNCEMENTS & CORRESPONDENCE:
  - Meeting was advertised in July 2, 2020 Times Herald in accordance with PA Act 15 authorizing meetings by telecommunication.
  - Minutes for first three months of the year need further discussion and will be considered when we can return to in-person meetings.
3. APPROVAL OF MINUTES: June 10, 2020 – approved.
4. OLD BUSINESS: None
5. NEW BUSINESS:
  - 3033 Spring Mill Road, Whitemarsh Township – Larry Grewe, the property owner, presented a proposal to add a cedar fence along the boundary with 3037 Spring Mill Road; it would be inside the existing hedge between the properties. Its purpose is to avoid headlights due to the curve in the road. Mr. Rafter made the observation that with the property's existing hedges, that someone would have to stare at the property to see the fence . Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 7-0.
  - 4 Catherine Lane ('Maple Hill' Development), Whitemarsh Township (Added Agenda Item) – Shel Klein, the property owner, presented a proposal for a stand-by generator to be installed on the right side of the home (looking from the street); it will be set on a platform that will be hidden by grass. Homeowners' Association approval is not required for this improvement. It was noted that this proposal raised no issues, is consistent with this type of installation, and that it will look just like an air conditioner compressor. Motion to recommend the governing body approve a Certificate of Appropriateness was seconded and approved by a vote of 7-0.
6. PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY): None
7. HARB MEMBER COMMENTS:

Ms. Bandish let the members know that Plymouth will be appointing a member to fill Plymouth's current vacant position on HARB at its next Council meeting. Mr. Rafter asked Mr. Parsons to work with a small sub-committee to create a HARB application packet; Mr. Ford will work with him and Ms. Banish volunteered to work with them as well. Mr. Parsons will provide the information he has and update them on this material. A report from this sub-committee will be made to the full HARB once we are able to have an in-person meeting.

8. ADJOURNMENT: The meeting adjourned at 8:55 AM.

Respectfully submitted,

Charles Guttenplan  
Whitemarsh Township Director of Planning & Zoning/Zoning Officer