

Plymouth & Whitemarsh Townships  
Historical Architectural Review Board  
Meeting Minutes – August 12, 2020

The following HARB members participated via ZOOM telecommunication technology: Jerry Rafter, David Conroy, Plymouth Township Zoning Officer, Tom Higgins, Ken Parsons, Karen Coyne, Robert Sztubinski, Whitemarsh Township Director of Building & Codes, and Jamina Clay. Also in attendance were Charlie Guttenplan, Whitemarsh Township Director of Planning & Zoning, and Kathy Bandish, Plymouth Township Council Liaison.

1. CALL TO ORDER: The meeting was called to order at 8:33 AM.
2. ANNOUNCEMENTS & CORRESPONDENCE:
  - Plymouth Township member Jamina Clay was appointed to fill their vacancy
  - Meeting was advertised in August 6, 2020 Times Herald in accordance with PA Act 15 authorizing meetings by telecommunication.
3. APPROVAL OF MINUTES: July 8, 2020 – approved.
4. OLD BUSINESS: Minutes from January, February and March of this year are being carried over and will be considered at our first opportunity when we can return to in-person meetings.
5. NEW BUSINESS:
  - 105 Black Walnut Lane, Whitemarsh Township – Matthew Clark, the property owner, was present. He is proposing to replace the roof on his home using the same shingles as are currently there, add a 6-foot wooden privacy fence along the rear property line, and install a fire pit with a river-rock surround in the rear yard. Mr. Parsons commented that the fire pit has a nice, simple design and the rocks are a good choice. Motion to recommend the governing body approve a Certificate of Appropriateness for all the proposed improvements was seconded and approved by a vote of 7-0.
  - 3049 Spring Mill Road ('Maple Hill' Development), Whitemarsh Township – Stavroula Efthimiou (Stephanie) the property owner, and Ryan McKnight, landscape designer, were present. Mr. McKnight explained that a 992-square foot gray paver patio with retaining wall (with ebony cap) and walkway are proposed; patio and walkway account for 940 square feet of that area, with approximately 495 square feet of patio area under a standing seam metal roof. Comment was made that it is similar to some other paver patios recently approved for this development and that it will be behind the home and not visible from the street. The members had no problem with the proposal. Motion to recommend the governing body approve a Certificate of Appropriateness for the patio and associated improvements was seconded and approved by a vote of 7-0.

6. PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY): None
7. HARB MEMBER COMMENTS:
- The members extended a welcome to Jamina Clay as the new Plymouth Township member.
  - Mr. Parsons reported that the sub-committee to work on an application packet had met and reviewed the application materials from both Townships. (Sub-committee members are Mr. Parsons, Mr. Ford and Ms. Bandish). Plymouth has a writable pdf application which they like; hope is to have similar applications in both Townships. Work will continue to be done on an application and the sub-committee will meet again, probably in September (or possibly October). Once done, the proposed application will be forwarded to Mr. Rafter and the HARB members as well as to Cory Kegerise at the State Historic and Museum Commission, to review.
8. ADJOURNMENT: The meeting adjourned at 8:57 AM.

Respectfully submitted,

Charles Guttenplan  
Whitemarsh Township Director of Planning & Zoning/Zoning Officer