

Plymouth & Whitemarsh Townships
Historical Architectural Review Board
Meeting Minutes – November 4, 2020

The following HARB members participated via ZOOM telecommunication technology: Jerry Rafter, David Conroy, Plymouth Township Zoning Officer, Tom Higgins, Ken Parsons, Tim Ford, Robert Sztubinski, Whitemarsh Township Director of Building & Codes, and Jamina Clay. Also in attendance were Charlie Guttenplan, Whitemarsh Township Director of Planning & Zoning, Kathy Bandish, Plymouth Township Council Liaison, and Michael Drossner, Whitemarsh Township Board of Supervisors Liaison.

1. CALL TO ORDER: The meeting was called to order at 8:37 AM.
2. ANNOUNCEMENTS & CORRESPONDENCE:
 - Meeting was advertised in October 29, 2020 Times Herald in accordance with PA Act 15 authorizing meetings by telecommunication.
 - It was acknowledged that the normal HARB meeting would have been November 11, 2020, but that is Veterans Day and Whitemarsh is closed then.
3. APPROVAL OF MINUTES: August 12, 2020 – approved.
4. OLD BUSINESS: None.
5. NEW BUSINESS:
 - 107 Black Walnut Lane, Whitemarsh Township – Sheri Forman, the property owner, was present. The proposal is to complete the fence that encloses the rear yard with post and rail fence with a wire grid attached (the property owners have a puppy). The members had no problems with the proposal. Motion to recommend the governing body approve a Certificate of Appropriateness for the fence was seconded and approved by a vote of 7-0.
 - 11 Catherine Lane ('Maple Hill' Development), Whitemarsh Township – Tony Liberatore, the property owner, was present. He explained that the proposal is for a 54-inch tall black aluminum fence along both side property lines behind the house and then return to the house. There are existing fences on neighbors' properties along the rear property line, so the fence will not be installed there. The Homeowners' Association has approved the installation. The members had no problem with the proposal. Motion to recommend the governing body approve a Certificate of Appropriateness for the fence was seconded and approved by a vote of 7-0.
6. PUBLIC COMMENTS (NON-AGENDA ITEMS ONLY): None
7. HARB MEMBER COMMENTS:
 - Mr. Rafter reported on an e-mail received from Sydelle Zove with regard to the deteriorating condition of 15 E. Germantown Pike. He asked that it be distributed

to all members. Mr. Sztubinski reported that he has been working with the owner to get the property cleaned up; the owner has been very cooperative. He also mentioned that the two portions of the building in most disrepair are later additions, proposed to be removed. Ms. Clay asked about next steps and it was explained that it is a code issue and if necessary a Notice of Violation would be issued, possibly followed up with a citation; these would be staff, not HARB actions.

- Mr. Parsons reported that he will be unable to attend the December meeting due to some elective surgery. He will provide paperwork to the sub-committee developing new HARB application materials before that meeting.

8. ADJOURNMENT: The meeting adjourned at 8:57 AM.

Respectfully submitted,

Charles Guttenplan
Whitemarsh Township Director of Planning & Zoning/Zoning Officer