

WHITEMARSH TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING
PUBLIC MEETING MINUTES

JANUARY 3, 2022

The Annual Organizational Meeting of the Whitemarsh Township Board of Supervisors was held on Tuesday, January 3, 2022 at 8:00 PM, in the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, PA.

Supervisor McCusker announced that prior to the meeting Patrice Turenne was sworn in on December 30, 2022 and he was sworn in at 6:30 this evening by the Honorable Melissa S. Sterling.

Supervisors Present: Fran McCusker, Laura Boyle Nester, Vincent Manuele, Patrice Turenne (virtual) and Jacy Toll (virtual).

Also Present: Richard L. Mellor, Jr., Township Manager.

PLEDGE OF ALLEGIANCE

SELECTION OF TEMPORARY POSITIONS

On a Motion by Supervisor Manuele, seconded by Supervisor Nester (Vote 5-0), Supervisor McCusker was appointed as the Temporary Chair for the Whitemarsh Township Board of Supervisors.

On a Motion by Supervisor Manuele, seconded by Supervisor Nester (Vote 5-0), Richard L. Mellor, Jr. was appointed as the Temporary Secretary of Whitemarsh Township.

ELECTIONS OF BOARD CHAIR AND VICE-CHAIR

On a Motion by Supervisor Manuele, seconded by Supervisor Toll (Vote 5-0) Supervisor Laura Boyle Nester was elected Chair of the Board of Supervisors for Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor Toll (Vote 5-0), Supervisor Fran McCusker was elected Vice-Chair of the Board of Supervisors for Whitemarsh Township.

APPOINTMENTS

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), Richard L. Mellor, Jr. was appointed Township Manager and Secretary by approving his employment agreement with the Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), Kevin S. Barron was appointed Finance Director and Treasurer of Whitemarsh Township.

On a motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), Sean Halbom was appointed Assistant Secretary of Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), Christopher P. Ward was appointed Chief of Police of Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), Charles L. Guttenplan, AICP PP was appointed Zoning Officer of Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), Sean P. Kilkenny of the Law Offices of Sean Kilkenny was appointed Solicitor for Whitemarsh Township.

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), Krista Heinrich, PE of Gilmore Associates was appointed Engineer for Whitemarsh Township.

On a Motion by Supervisor McCusker, seconded by Supervisor Drossner (Vote 5-0), the following Nominees were appointed to serve on the Vacancy Board for 2020:

- Shari Petrakis (Supervisor Boyle Nester’s Nominee)
- Chris Solecki (Supervisor McCusker’s Nominee)
- Patrick Doran (Supervisor Manuele’s Nominee)
- Sara Erlbaum (Supervisor Toll’s Nominee)
- Johanna Wood (Supervisor Turenne’s Nominee)

Various Board, Commission, and Committee Member Reappointments

On a Motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), the Board of Supervisors re-appointed the following individuals to the appropriate Boards and Commissions for the appropriate terms:

NAME	BOARD OR COMMISSION	TERM	TERM ENDING
James F. Behr	Zoning Hearing Board	5 year	12/31/2026
Randi Rubin Goldstein	Zoning Hearing Board (alternate)	3 year	12/31/2024
Robert Dambman	Planning Commission	4 Year	12/31/2025
Scott Quitel	Planning Commission	4 Year	12/31/2025
Stephen J. Ziegler	Shade Tree Commission	5 year	12/31/2026
Jori Broad	Whitemarsh Authority	5 year	12/31/2026
Cathy Levin	WJML	3 year	12/31/2024
Kenneth Parsons	HARB	4 year	12/31/2025
Gerald Rafter	HARB	4 year	12/31/2025
Eileen Behr	Emergency Services Board	3 year	12/31/2024
John Lukens	Emergency Services Board	3 year	12/31/2024
Chad Waters	Emergency Services Board	3 year	12/31/2024
Debra Harris	Environmental Advisory Board	3 year	12/31/2024
Leia Heritage	Environmental Advisory Board	3 year	12/31/2024
Mark Cratin	MCAB	3 year	12/31/2024

Ryan Hurley	MCAB	3 year	12/31/2024
Jennifer Etkin	Human Relation Commission	3 year	12/31/2024

ANNOUNCEMENTS

APPROVAL OF MINUTES

PUBLIC HEARINGS

BOARD PUBLIC DISCUSSION ITEMS

ORDINANCES

RESOLUTIONS

1. Annual Emergency Operation Plan Promulgation

On a motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0) the Board of Supervisors **Resolution #2022-01** approving the 2022 Annual Emergency Operation Plan Promulgation.

2. Establishing Board of Supervisor Meeting Schedule Format

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors adopted **Resolution #2022-02**, establishing the Board of Supervisor’s Meeting schedule and format for 2021.

3. Establishing Travel and Business Expense Policy

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors adopted **Resolution #2022-03**, establishing the Township Travel and Business Expense Policy for 2022.

4. Establishing Holidays for Non-Uniformed, Non-Union Township Employees

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors adopted **Resolution #2022-04**, establishing the Township Holiday’s for Non-Uniformed, Non-Union Employees in 2022.

MOTIONS

1. Selection of Township Depositories

Mr. Mellor explained the depositories are TD Bank, Pennsylvania Local Government Trust, Pennsylvania Treasury INVEST Department, Santander Bank, Great Eastern Management, Inc, Wells Fargo Advisors and TruMark Financial.

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors approved the selection of Township Depositories for the deposit of Township funds in 2022.

2. Selection of Auditing Services

Mr. Mellor explained the Board appointed Zelenkofske Axelrod LLC as auditor in December 2021.

On a motion by Supervisor McCusker, seconded by Supervisor Manuele (Vote 5-0), the Board of Supervisors approved Zelenkofske Axelrod LLC to audit the Township Financial Statements for 2021.

3. Authorizing Solicitor's Appearance at the Zoning Hearing Board

On a Motion by Supervisor Manuele, seconded by Supervisor McCusker (Vote 5-0), the Board of Supervisors authorized authorizing the Township's Solicitor's appearance at the Zoning Hearing Board to represent the Zoning Officer in ZHB #2021-60, Joseph DePaul/4022 Joshua Road.

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

Supervisor McCusker thanked the residents for another term. He also thanked his family .

Supervisor Turenne also thanked the residents and said she is looking forward to her term.

Chair Nester said she was looking forward to working together.

EXECUTIVE SESSION

Chair Nester announced the Board of Supervisors held an Executive Session prior to the meeting to discuss litigation and personnel.

ADJOURNMENT

On a Motion by Supervisor McCusker seconded by Supervisor Manuele the Board of Supervisors Annual Organizational Meeting for January 3, 2022 was adjourned at 8:35 PM.

Respectfully Submitted,

Richard L. Mellor, Jr.
Township Manager